

SCHOOL DISTRICT OF PALM BEACH COUNTY

PURCHASING DEPARTMENT REQUEST FOR PROPOSAL (RFP)

REQUIRED RESPONSE FORM

RFP-05C-003J

DATE: August 26, 2004

TITLE: RFP FOR THE INSTALLATION AND DISCONNECTION OF PORTABLE CLASSROOMS AND FOR SUPPORT SERVICES

This proposal must be submitted to the School District of Palm Beach County, Purchasing Department, 3300 Forest Hill Boulevard, Suite A-323, West Palm Beach, Florida 33406-5813, no later than 2:00 PM on September 27, 2004, and plainly marked RFP-05C-003J. Proposals are due and will be opened at this time.

Anti-Collusion Statement / Public Domain

I, the undersigned proposer have not divulged, discussed, or compared this proposal with any other proposer and have not colluded with any other proposer in the preparation of this proposal in order to gain an unfair advantage in the award of this proposal.

I acknowledge that all information contained herein is part of the public domain as defined in the Public Records Act, Chapter 119, F.S.

Proposal Certification

I hereby certify that I am submitting the following information as my company's proposal and understand that by virtue of executing and returning with this proposal this REQUIRED RESPONSE FORM, I further certify full, complete and unconditional acceptance of the contents of Pages 1 through 40 inclusive of this Request for Proposal, and all appendices and the contents of any Addendum released hereto. Proposal must be signed by an officer or employee having authority to legally bind the proposer.

PROPOSER (firm name): _____

STREET ADDRESS: _____

CITY & STATE: _____

PRINT NAME OF AUTHORIZED REPRESENTATIVE: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE: _____

TITLE: _____ DATE: _____

CONTACT PERSON: _____

CONTACT PERSON'S ADDRESS: _____

TELEPHONE: _____ FAX: _____ TOLL FREE: _____

E-MAIL ADDRESS: _____ INTERNET URL: _____

PROPOSER TAXPAYER IDENTIFICATION NUMBER: _____

NOTE: Entries must be completed in ink or typewritten. An original manual signature is required.

REQUEST FOR PROPOSAL NO. RFP-05C-003J

SCHOOL DISTRICT OF PALM BEACH COUNTY, FLORIDA

**REQUEST FOR PROPOSAL FOR THE INSTALLATION AND DISCONNECTION OF PORTABLE CLASSROOMS
AND FOR SUPPORT SERVICES**

INDEX

- 1.0 INTRODUCTION
- 2.0 INSTRUCTIONS TO PROPOSER
- 3.0 TIME SCHEDULE
- 4.0 AWARD
- 5.0 TERM OF CONTRACT / RENEWAL
- 6.0 FUNDING OUT, TERMINATION, CANCELLATION
- 7.0 RFP INQUIRIES
- 8.0 BENEFICIAL INTEREST AND DISCLOSURE OF OWNERSHIP AFFIDAVIT
- 9.0 LOBBYING
- 10.0 SCOPE OF SERVICES
- 11.0 CODES AND REGULATIONS
- 12.0 ORAL PRESENTATION
- 13.0 SPECIFICATIONS OF CONTRACT
- 14.0 PROPOSAL EVALUATION PROCESS:
- 15.0 EVALUATION COMMITTEE MEETINGS
- 16.0 PREPARATION AND SUBMISSION
- 17.0 EVALUATION CRITERIA
- 18.0 CANCELLATION OF AWARD/TERMINATION
- 19.0 DEFAULT
- 20.0 DEBARMENT
- 21.0 LEGAL REQUIREMENTS
- 22.0 FEDERAL AND STATE TAX
- 23.0 CONFLICT OF INTEREST
- 24.0 INSURANCE REQUIREMENTS
- 25.0 INDEMNIFICATION / HOLD HARMLESS AGREEMENT
- 26.0 PUBLIC RECORDS LAW
- 27.0 PERMITS AND LICENSES
- 28.0 INTELLECTUAL PROPERTY RIGHTS
- 29.0 COST INCURRED IN RESPONDING
- 30.0 SUB-CONTRACTS
- 31.0 INDULGENCE
- 32.0 JOINT PROPOSAL
- 33.0 SUB-CONTRACTING/MINORITY BUSINESS PARTICIPATION
- 34.0 PUBLIC ENTITY CRIMES
- 35.0 USE OF OTHER CONTRACTS
- 36.0 ASSIGNMENT OF CONTRACT AND/OR PAYMENT
- 37.0 REQUIREMENTS FOR PERSONNEL ENTERING DISTRICT PROPERTY
- 38.0 AGREEMENT
- 39.0 POSTING OF RFP CONDITIONS / SPECIFICATIONS
- 40.0 POSTING OF RFP RECOMMENDATION / TABULATIONS

ATTACHMENTS

- A. M/WBE Subcontractor Participation Letter of Intent
- B. M/WBE Subcontractor Participation Summary
- C. Drug-Free Workplace Certification
- D. Statement of No Bid
- E. Sample Contract
- F. Beneficial Interest and Disclosure of Ownership Affidavit
- G. Statement of Proposer's Qualifications
- H. Price Proposal 1 – Installation and Disconnection of Portable Classrooms and for Support Services

SCHOOL DISTRICT OF PALM BEACH COUNTY

REQUEST FOR PROPOSAL FOR

**THE INSTALLATION AND DISCONNECTION OF PORTABLE CLASSROOMS AND FOR
SUPPORT SERVICES**

1.0 INTRODUCTION

- 1.1 This is a Request for Proposal (RFP) for THE INSTALLATION AND DISCONNECTION OF PORTABLE CLASSROOMS AND FOR SUPPORT SERVICES to the School District of Palm Beach County, Florida (the District).**
- 1.2 All terms and conditions of this RFP, any addenda, proposer's submissions and negotiated terms, are incorporated into the contract by reference as set forth herein.**
- 1.3 Document files may be examined, during normal working hours, ten days after proposals have been opened.**

2.0 INSTRUCTIONS TO PROPOSER

- 2.1 All proposals must be received no later than 2:00 PM, on September 27, 2004. If a proposal is transmitted by US Mail or other delivery medium, the proposer(s) will be responsible for its timely delivery to the Department of Purchasing, Suite A-323, 3300 Forest Hill Boulevard, West Palm Beach, Florida 33406-5813.**
- 2.2 Any proposal received after the stated time and date, will not be considered and will be returned unopened to the proposer(s) after the RFP posting period has expired.**
- 2.3 One manually signed original and seven photocopies of the proposal must be sealed in one package and clearly labeled "REQUEST FOR PROPOSAL FOR THE INSTALLATION AND DISCONNECTION OF PORTABLE CLASSROOMS AND FOR SUPPORT SERVICES" on the outside of the package. The legal name, address, proposer's contact person, and telephone number must also be clearly annotated on the outside of the package.**
- 2.4 All proposals must be signed by an officer or employee having authority to legally bind the proposer(s).**
- 2.5 Any corrections of unit prices must be initialed. This includes corrections made using correction fluid (white out) or any other method of correction.**
- 2.6 Proposer should become familiar with any local conditions, which may, in any manner, affect the services required. The proposer(s) is/are required to carefully examine the RFP terms and to become thoroughly familiar with any and all conditions and requirements that may in any manner affect the work to be performed under the contract. No additional allowance will be made due to lack of knowledge of these conditions.**
- 2.7 Proposals not conforming to the instructions provided herein will be subject to disqualification at the sole option of the District.**

REQUEST FOR PROPOSAL NO. RFP-05C-003J

2.8 Any proposal may be withdrawn prior to the date and time the proposals are due. Any proposal not withdrawn will constitute an irrevocable offer, for a period of 90 days, to provide the District with the services specified in the proposal.

2.9 DELIVERY OF RFPs: When hand delivering your RFP, bidders must follow the School District's security access procedures. The procedures are as follows:

- A. Park in visitors' parking area.
- B. Enter building through the front door.
- C. Present RFP to Purchasing Department receptionist for official date/time stamping.
- D. Proceed to the Purchasing Department located in A-wing, third floor, Room A-323.
- E. Present bid to the Purchasing receptionist for official date/time stamping.

PROPOSERS SHOULD ALLOW AT LEAST 30 MINUTES TO FOLLOW THE ABOVE PROCEDURES AND SUBMIT THEIR RFP TO THE PURCHASING DEPARTMENT RECEPTIONIST, NO LATER THAN THE DATE AND TIME DESIGNATED IN THE RFP.

3.0 TIME SCHEDULE

3.1 The District will attempt to use the following time schedule, which will result in selection of a proposer(s).

September 10, 2004	All written questions and inquiries are due.
September 27, 2004	Proposals due no later than 2:00 PM.
October 4, 2004	* Evaluation Committee Meeting
October 8, 2004	Oral Presentation (If needed)
October 13, 2004	Posting of Recommendation.
November 16, 2004	Recommend proposer(s) to the School Board for approval.

* This is an open, public meeting.

3.2 Notification of any changes to the time schedule will be made to proposers by US certified mail, e-mail or fax.

3.3 Response to inquiries regarding the status of a proposal must not be made prior to the posting of award recommendation.

4.0 AWARD

4.1 The District reserves the right to accept or reject any or all proposals.

4.2 The District reserves the right to waive any irregularities and technicalities and may, at its sole discretion, request a clarification or other information to evaluate any or all proposals.

4.3 The District reserves the right, before awarding the contract, to require proposer(s) to submit evidence of qualifications or any other information the District may deem necessary.

4.4 The District reserves the right, prior to Board approval, to cancel the RFP or portions

REQUEST FOR PROPOSAL NO. RFP-05C-003J

thereof, without penalty.

REQUEST FOR PROPOSAL NO. RFP-05C-003J

- 4.5 The District reserves the right to: (1) accept the proposals of any or all of the items it deems, at its sole discretion, to be in the best interest of the District; and (2) the District reserves the right to reject any and/or all items proposed or award to multiple proposers.
- 4.6 The proposal with the highest number of points will be ranked first; however, nothing herein will prevent the School Board of Palm Beach County, Florida, from making multiple awards and to deem all proposals responsive, and to assign work to any firm deemed responsive.
- 4.7 The District reserves the right to further negotiate any proposal, including price, with the highest rated proposer. If an agreement cannot be reached with the highest rated proposer, the District reserves the right to negotiate and recommend award to the next highest proposer or subsequent proposers until an agreement is reached.

5.0 TERM OF CONTRACT / RENEWAL

- 5.1 The term of this contract shall be for two years from the date of award, and may, by mutual agreement between the School Board and the awardee, be renewable for one three year period. The Board, through the Purchasing Department, will, if considering renewing, request a letter of intent to renew from the awardee prior to the end of the current contract period. If needed, the contract will be extended 90 days beyond the contract expiration date. The awardee will be notified when the Board has acted upon the recommendation. All prices shall be firm for the term of this contract. The awardee agrees to this condition by signing their proposal.

6.0 FUNDING OUT, TERMINATION, CANCELLATION

- 6.1 Florida School Laws prohibit School Board from creating obligations on anticipation of budgeted revenues from one fiscal year to another without year-to-year extension provisions in the agreements.
- 6.2 It is necessary that fiscal funding out provisions be included in all RFPs in which the terms are for periods of longer than one year.
- 6.3 Therefore, the following funding out provisions are an integral part of this RFP and must be agreed to by all proposers:

The School Board may, during the contract period, terminate or discontinue the services covered in this RFP for lack of appropriated funds upon the same terms and conditions as set forth in Section 18.0, Cancellation of Award / Termination.

Such prior written notice will state:

- a. That the lack of appropriated funds is the reason for termination, and
- b. Agreement not to replace the services being terminated with services similar to those covered in this RFP from another vendor in the succeeding funding period.

“This written notification will thereafter release the School Board of all further obligations in any way related to such equipment covered herein”.

- 6.4 This completed statement must be included as part of any contract submitted by the successful proposer. No contract will be considered that does not include this provision for “funding out”.

REQUEST FOR PROPOSAL NO. RFP-05C-003J

REQUEST FOR PROPOSAL NO. RFP-05C-003J

7.0 RFP INQUIRIES

- 7.1 Any questions concerning conditions and specifications must be submitted in writing and received no later than 5:00 p.m. EST, September 10, 2004. Questions received in writing by the time and date specified will be answered in writing. Ms. Brack is authorized only to direct the attention of prospective proposers to various portions of the RFP so that they may read and interpret such for themselves. Neither Ms. Brack nor any employee of the District is authorized to interpret any portion of this RFP or give information as to the requirements of the RFP in addition to that contained in the written documents.

Send all inquiries to attention:

Ms. Brack, Purchasing Agent
Purchasing Department
School District of Palm Beach County
3300 Forest Hill Boulevard, Suite A-323
West Palm Beach, FL 33406
(561) 434-8507 FAX (561) 963-3823
<mailto:brackj@palmbeach.k12.fl.us>

- 7.2 If necessary, an addendum will be mailed or delivered to all who are known by the Purchasing Department to have received a complete set of proposal documents.
- 7.3 Copies of addendum will be made available for inspection at the District's Purchasing Department where proposal documents will be kept on file.
- 7.4 No addendum will be issued later than three calendar days prior to the date for receipt of proposals except an addendum withdrawing the request for proposals or one, which includes postponement of the date for receipt of proposals.
- 7.5 No verbal or written information which is obtained other than by information in this document or by addendum to this RFP will be binding on the District.

8.0 BENEFICIAL INTEREST AND DISCLOSURE OF OWNERSHIP AFFIDAVIT

- 8.1 The School District is requesting this affidavit to include a list of every "person" (as defined in [Section 1.01\(3\)](#), Florida Statutes to include individuals, children, firms, associates, joint adventures, partnerships, estates, trusts, business trusts, syndicates, fiduciaries, corporations and all other groups and combinations) holding 5% or more of the beneficial interest in the disclosing entity. The affidavit must be returned to the Purchasing Department with the RFP or within three days of request. See [ATTACHMENT F](#).

9.0 LOBBYING

- 9.1 PROPOSERS ARE HEREBY ADVISED THAT LOBBYING IS NOT PERMITTED WITH ANY DISTRICT PERSONNEL OR BOARD MEMBERS RELATED TO OR INVOLVED WITH THIS RFP UNTIL THE ADMINISTRATION'S RECOMMENDATION FOR AWARD HAS BEEN POSTED AT THE PURCHASING DEPARTMENT. ALL ORAL OR WRITTEN INQUIRIES MUST BE DIRECTED THROUGH THE PURCHASING DEPARTMENT.
- 9.2 LOBBYING IS DEFINED AS ANY ACTION TAKEN BY AN INDIVIDUAL, FIRM, ASSOCIATION, JOINT VENTURE, PARTNERSHIP, SYNDICATE, CORPORATION, AND ALL OTHER GROUPS WHO SEEK TO INFLUENCE THE GOVERNMENTAL DECISION OF A BOARD

REQUEST FOR PROPOSAL NO. RFP-05C-003J

MEMBER OR DISTRICT PERSONNEL AFTER ADVERTISEMENT AND PRIOR TO THE POSTED RECOMMENDATION ON THE AWARD OF THIS CONTRACT.

9.3 ANY BIDDER WHO IS ADVERSELY AFFECTED BY THE RECOMMENDED AWARD MAY FILE A PROTEST WITHIN THE TIME PRESCRIBED IN SECTION 120.57(3), FLORIDA STATUTES. FAILURE TO POST BOND WITH THE SCHOOL BOARD OR TO ADHERE STRICTLY TO THE REQUIREMENTS OF STATUTES AND STATE BOARD RULES PERTAINING TO PROTESTS WILL RESULT IN SUMMARY DISMISSAL BY THE PURCHASING DEPARTMENT. ADDITIONALLY, ANY BIDDER WHO IS ADVERSELY AFFECTED BY THE RECOMMENDED AWARD MAY ADDRESS THE SCHOOL BOARD AT A REGULARLY SCHEDULED BOARD MEETING.

9.4 ANY PROPOSER OR ANY INDIVIDUALS THAT LOBBY ON BEHALF OF PROPOSER DURING THE TIME SPECIFIED WILL RESULT IN REJECTION / DISQUALIFICATION OF SAID PROPOSAL.

10.0 SCOPE OF SERVICES

10.1 The contractor shall furnish all of the materials and labor necessary to perform all of the work shown on the drawings and described in the specification entitled: RFP FOR THE INSTALLATION AND DISCONNECTION OF PORTABLE CLASSROOMS AND FOR SUPPORT SERVICES.

10.2 The contractor shall be responsible to ensure frequent pick-up of all refuse, rubbish, scrap materials, and debris that result from their operations so that work site presents a neat and orderly appearance at all times. All rubbish, scrap, etc., shall be transported from the premises. NO rubbish shall be deposited as fill on the work site. At completion of work, the contractor shall remove all work materials, tools, construction equipment, machinery, and surplus materials from the work site and shall leave project in ready to use condition.

10.3 Safeguard of all equipment, tools, materials, etc., at the work site is the contractor's responsibility.

10.4 The contractor shall comply with all OSHA regulations and be responsible for the protection of all buildings, structures and utilities that are underground, above ground, or on the surface from their operations that may be hazardous and/or damaging to said facilities.

10.5 The contractor shall be responsible for the protection of all personnel against hazards and/or injuries due to their construction operations at the work site.

10.6 Contractor shall correct any and all damage caused by their operations to the District's satisfaction at no additional cost to the District.

10.7 The contractor shall have an English-speaking supervisor/representative on the worksite at all times, who shall be thoroughly knowledgeable of all plans, specifications, and other contract documents and has the authority to act in the contractor's behalf.

10.8 The contractor shall be responsible for the appearance of all working personnel assigned to the projects (clean and appropriately dressed) at all times, and their compliance with School Board Policies and Rules prohibiting smoking and consumption of alcohol and illegal drugs while on campus.

REQUEST FOR PROPOSAL NO. RFP-05C-003J

10.9 The District reserves the right to request immediate removal of any contractor's personnel for noncompliance with School Board Policies and Rules.

10.10 School operation must not be disrupted during the set-up of portables. The Contractor's right to work and his obligations under this contract shall be subservient to the School Principal's right to operate the school in a safe and reasonable manner. The Contractor shall expect and shall be required to do all things necessary and to schedule and reschedule all tasks as necessary without interruption and/or additional costs to the District. The contractor shall furnish all of the materials and labor necessary to perform all of the work shown on the drawings and described in the specification entitled: **RFP FOR THE INSTALLATION AND DISCONNECTION OF PORTABLE CLASSROOMS AND FOR SUPPORT SERVICES.**

11.0 **CODES AND REGULATIONS**

11.1 State Board of Education requirements adopted pursuant to Chapter 120, Florida Statutes, to implement the State Uniform Building Code for Public Educational Facilities Construction in Chapter 235, Florida Statutes, are contained in the Department of Education publication titles "State Requirements for Educational Facilities, Florida Building Code current edition, which is hereby incorporated by reference and made a part of this contract.

11.2 In addition to "State Requirements for Educational Facilities, current edition, Volumes I and II," all, or the specific portions cited, of the following building codes are hereby incorporated by reference and made a part of this rule. If there should be conflicting requirements between these codes and "State Requirements for Educational Facilities, current edition, Volumes I and II," the most stringent requirement shall apply.

11.3 ACI 318-95, American Concrete Institute, "Building Code Requirements for Structural Concrete and Commentary" current edition, and ACI 530-92, Building Code Requirements for Masonry Structures.

11.4 AHERA. Asbestos Hazard Emergency Response Act, 40 CFR, Part 763, current edition.

11.5 AISC. American Institute of Steel Construction Allowable Stress Design (Manual of Steel Construction), Ninth Edition, adopted by SBC.

11.6 AISI. American Iron and Steel Institute, Specifications for the Design of Cold-Formed Steel Structure Members, current edition and all addendums.

11.7 ANSI. American National Standards Institute. References to ANSI standards shall be the current edition.

11.8 ASCE. American Society of Civil Engineers. References to ASCE 7-98 standards shall be edition the edition listed in the "State Requirements for Educational Facilities, current edition."

11.9 ASHRAE. American Society of Heating, Refrigeration, and Air Conditioning Engineers.

11.10 ASTM. American Society for Testing Materials. References to ASTM standards shall be the edition listed in the current edition of the ASTM standards.

11.11 DCA. Department of Community Affairs.

REQUEST FOR PROPOSAL NO. RFP-05C-003J

- 11.12 Florida Americans with Disability Implementation Act, current edition and the Florida Accessibility Code for Building Construction, current edition as adopted by the State Board of Building Codes and Standards, which has become the Florida Building Commission.
- 11.13 Florida Energy Efficiency Code for Building Construction (FEEC), current edition, as adopted by the State Board of Building Codes and Standards under Rule 9B-3.047, FAC.
- 11.14 DOT - AASHTO, American Association of State Highway and Transportation Officials "Standard Specifications for Highway Bridges (current edition English Edition; current edition Metric Edition) as modified by Florida DOT Structures Design Guidelines for Load and Resistance Factor Design" current edition, as incorporated by reference in Chapter 14, FAC.
- 11.15 FEMA. Federal Emergency Management Agency. Rules and Regulations 44 CFR, Parts 59 and 60, current edition, for flood plain criteria governing insurability of facilities constructed in flood plain.
- 11.16 NEC. National Electrical Code, 2002 (NFPA 70).
- 11.17 NFPA. National Fire Protection Association, current edition, NFPA 101, and other NFPA codes as applicable. Exceptions are NFPA 101 Sections 10-2.27 and 10-7.2.27 "Exit Passageways" and where NFPA codes are exceeded by these State Requirements.
- 11.18 OSHA. Occupational Safety and Health Administration, U.S. Department of Labor, 29 CFR current edition.
- 11.19 SBC. Standard Building Code, current edition as adopted by the Department of Community Affairs, except as may be superseded by these State Requirements.
- 11.20 SGC. Standard Gas Code, current edition.
- 11.21 SMC. Standard Mechanical Code, current edition.
- 11.22 SPC. Standard Plumbing Code, current edition.
- 11.23 TMS. The Masonry Society Standards, current edition; TMS 602-92, TMS 402-92.

12.0 ORAL PRESENTATION

- 12.1 Firms who submit proposals in response to this RFP and are selected by the Evaluation Committee may be required to give an oral presentation of their proposal to the Evaluation Committee on October 8, 2004 at 10:00 a.m. This will provide an opportunity for firms to highlight their proposals. This is only a fact-finding and explanation session to assist staff in recommending the successful firm and does not include contract award or negotiations. The presentation is to be based upon the written proposals received. The presentations will be held at The Fulton-Holland Educational Services Center, 3300 Forest Hill Blvd., located at the rear of café.

13.0 SPECIFICATIONS OF CONTRACT

13.1 GENERAL REQUIREMENTS

REQUEST FOR PROPOSAL NO. RFP-05C-003J

13.1.1 All work shall comply with codes as stated in Section 11.0, Codes and Regulations, to include District Electrical Design Criteria, District's Master Specifications, Unified Land Development Code of Palm Beach County, August 1995 Edition and later amendments (Article 8: Subdivision, Platting and Required Improvements Section 8.20 through 8.29) and Palm Beach County Water Utilities Department (or local municipality, if applicable) Standards for Water and Wastewater Utility Systems. For additional details and information the Contractor shall refer to the applicable provisions of the District's Civil Engineering Design Handbook. Contractor is responsible for obtaining a copy of District's Electrical Design Criteria and DMS and Civil Engineering Design Handbook.

13.2 ELECTRICAL REQUIREMENTS

13.2.1 Wiring shall be derated for voltage drop as recommended by NEC.

13.2.2 Install conduits a minimum of 30 inches below finished grade.

13.2.3 Install a 200 lb. pull string in all empty raceways.

13.2.4 Install a green insulated copper equipment grounding conductor in all power and fire alarm raceways.

13.2.5 Bond the equipment grounding conductor for power and fire alarm to the outside junction boxes.

13.2.6 Provide chain linked fence with lockable gate for service rack, power rack, and systems racks.

13.2.7 All covers to be identified by engraved or painted labels per DMS – section 16195.

13.3 POWER SYSTEM

13.3.1 Install conduit, wiring and equipment to provide necessary power.

13.3.2 Conductors shall be copper, THHN/THWN insulation.

13.3.3 Limit splices below grade.

13.3.4 Use listed underground splice kits below grade. Avoid underground splices whenever possible.

13.3.5 Use EMT within buildings. Use rigid steel conduit outside exposed to weather. Use PVC underground. Use metalized mylar warning tape in all trenches. Install conduits 30" below finished grade. Depth of service conduit must be 36" below finished grade. Fire alarm system conduit shall be PVC. All conduit turn ups (ells) shall be rigid steel. No PVC is to be used 6' above grade, except as a grounding conductor sleeve. Refer to section 16111 of the DMS. Conduits exposed on the outside of a building shall be strapped with two hole straps.

13.3.6 Provide new panelboard with typewritten directories indicating circuit numbers and description of each circuit.

13.3.7 Upgrade existing panel directory to reflect changes.

13.3.8 Disconnect switches shall be heavy duty, provided with copper ground and neutral bars.

REQUEST FOR PROPOSAL NO. RFP-05C-003J

13.3.9 Install a #6 (minimum) conductor from the ground bar in the panel in the portable (through the sleeve, if provided) to bond each junction box on the outside, the copper water pipe stubbed out under the portable and a new 10' x 5/8" copper-clad ground rod. If the sleeve from the panel is metallic, bond the open end under the portable with a bonding bushing or fitting.

13.3.10 Provide panelboards with copper bus, and bolt-on type circuit breakers.

13.3.11 Power shall be safely disconnected. Remove feeder from main breaker tape and tag.

13.4 INTERCOM SYSTEM

13.4.1 Install conduit and wiring necessary to make a fully functional intercom system, with call-back, connected to the existing system in the school.

13.4.2 Connect every portable, under the scope of work, to the system.

13.4.3 Verify that the system has the capacity to handle the additional load at the point of connection. Notify the owner if additional wiring or equipment is required to keep the system fully functional.

13.4.4 The color code identification as listed in DMS section 16195 for each wire used shall be recorded and provided as part of the closeout documents with as-built drawings.

13.4.5 Certify that the alterations to the system are fully functional and don't adversely affect the complete system.

13.4.6 Refer to section 16765 of the DMS.

13.4.7 No splices below grade.

13.5 COMPUTER DATA SYSTEM

13.5.1 Install conduit, boxes and fiber optic cable as directed by District personnel.

13.5.2 Install a 2" conduit from indicated location to a box on system rack. From the box, run one (1) 1" conduit to each portable junction box being served, up to six (6) portables.

13.5.3 Maximum distance between pull points not to exceed 200 feet.

13.5.4 Refer to section 16905 of the DMS.

13.6 ITV SYSTEM

13.6.1 Install conduit, wiring and equipment necessary to make a fully functional ITV system in the school.

13.6.2 Install a TV outlet, if it does not exist, in every portable under the scope of work.

13.6.3 Verify that the system has the capacity to handle the additional loads at the point of connection. Notify the owner if additional wiring or equipment is required to keep the system fully functional.

13.6.4 Use RG-11 solid core for trunk lines and RG-59 solid core inside the portable.

13.6.5 Install splitter or coupling in the junction box on the outside of the portable only.

REQUEST FOR PROPOSAL NO. RFP-05C-003J

- 13.6.6 Certify that the alterations to the system are fully functional and don't adversely affect the complete system.
- 13.6.7 ITV coax is to be bonded to the outside junction box by a grounding block.
- 13.6.8 Refer to section 16781 of the DMS.
- 13.6.9 No splices below grade.
- 13.6.10 Connection for ITV will be inspected by District personnel.

13.7 TELEPHONE SYSTEM

- 13.7.1 Install conduit and boxes with pull string for an empty raceway system.
- 13.7.2 Refer to sections 16741 and 16905 of the DMS.

13.8 FIRE ALARM SYSTEM

- 13.8.1 Install conduit, wiring and equipment necessary to make a fully functional fire alarm system, connected to the existing system in the school. Install a horn/strobe and a heat detector in every portable under the scope of work.
- 13.8.2 Fire alarm pull station shall be located so that from any part of the building(s) not more than 100 feet will have to be traversed to reach a pull station. Locate pull stations as required by NFPA 72 and NFPA 101. Provide sign outside portable containing fire alarm pull station reading "FIRE ALARM PULL STATION INSIDE" or remove signage if portable does not contain pull station.
- 13.8.3 Provide exterior horn/ strobe as required by applicable codes based on location of portable(s) in campus.
- 13.8.4 Install additional pull stations where required by codes.
- 13.8.5 Verify that the system has the capacity to handle the additional loads at the point of connection. Notify the owner if additional wiring or equipment was required to keep the system fully functional.
- 13.8.6 All work is to be done by a contractor certified to work on fire alarm systems.
- 13.8.7 All equipment shall be compatible with existing system.
- 13.8.8 The alterations are to be installed to meet "Class A wiring" requirements.
- 13.8.9 Match existing wire color-coding. Generally, the color-coding will be brown & orange for the annunciation circuit and blue & purple for the initiation circuit.
- 13.8.10 Fire alarm system conduit shall be PVC for underground and rigid steel above ground. EMT within buildings.
- 13.8.11 Install a green insulated copper equipment grounding conductor in all fire alarm raceways.

REQUEST FOR PROPOSAL NO. RFP-05C-003J

13.8.12 Certify that the alterations to the system are fully functional and do not adversely affect the complete system.

13.8.13 Refer to section 16721 of the DMS.

13.8.14 No splices below grade.

13.9 SECURITY SYSTEM

13.9.1 Install conduit and boxes with 200 lb. pull string for an empty raceway system.

13.9.2 Refer to section 16722 of the DMS.

13.10 CIVIL, PLUMBING AND SITE

13.10.1 Only applicable provisions of the above referenced DMS Specifications and Civil Engineering Design Handbook may apply, however, the specific provisions of this document shall take precedence.

13.10.2 District will designate a Project Coordinator who will represent the Owner and will facilitate all communication, contacts, transfer of documents, schedules, coordination, etc., between the Contractor and the Owner.

13.10.3 Contractor shall inspect and carefully examine the job site to be familiar with conditions. Contractor shall alert the Owner to conditions which may prevent proper execution of the work. No allowances shall be made for any error resulting from Contractor's failure to visit job site and to review all contract documents.

13.10.4 District will provide drawings indicating points of connection. Project coordinator shall distribute the drawings to be reviewed in accordance with district procedures.

13.10.5 Contractor shall submit six copies of shop drawings for every portable installation to the projects coordinator. Project coordinator shall distribute shop drawings to district personnel to review. **Work shall not start until all shop drawings are approved.** Project coordinator shall arrange pre-construction meetings with all parties involved.

13.10.6 Upon completion of work, Contractor shall provide three copies of as-built prints to the Owner.

13.10.7 Existing systems and utilities are to remain functional. Limited interruptions must be coordinated with the Owner and scheduled only when required for final connections.

13.10.8 All sites are to be returned to their original condition at no cost to the Owner.

13.10.9 Damage to existing underground piping, conduits, irrigation, utilities or services, fences, landscape and/or any other equipment or property caused by the Contractor shall be repaired within 24 hours by the Contractor at no cost to the Owner. All work not meeting these specifications shall be corrected at no additional cost to the Owner.

13.10.10 Contractor shall call for inspection at the following stages:

1. Before trenches are covered.
2. After the installation is complete.
3. Additional inspections deemed necessary by the Owner.

REQUEST FOR PROPOSAL NO. RFP-05C-003J

13.10.11 Contractor shall provide all necessary permits including but not limited to:

1. Connection, Drainage and Utility Permits from FDOT (if required)
2. Connection, Drainage and Utility Permits from Palm Beach County Engineering and Public Works Department or from municipalities having jurisdiction, if required.
3. SFWMD "The Surface Water Management" Permit, if required.
4. If wetland mitigation and/or dredge and fill is required provide Joint Permit and Nationwide 26 Permit (if required) as issued by U.S. Army Corps of Engineers.
5. If irrigation system requires a permit (well operation) provide SFWMD "Water Use" permit.
6. "Florida Department of Environmental Protection" Domestic Water Permit
7. "Florida Department of Environmental Protection" Sanitary Sewer Permit

13.11 POTABLE WATER

13.11.1 Applicable provisions of the DMS Specifications, Section 02555 titled "Water Distribution System" and Section 02667 titled "Site Water Lines" shall apply.

13.11.2 Products: All products shall be designed for minimum working pressure of 150 psi.

PVC pipe, ASTM D1785, Schedule 40

1. Fittings: ASTM D2466, PVC.
2. Joints: ASTM D2855, solvent weld.
3. Valves: PVC valves shall not be permitted.
 - a. Gate valves up to 2 inches; bronze body, inside screw, single wedge or disc, threaded ends.
 - b. Globe valves up to 2 inches: bronze body, rising stem and handwheel, inside screw, renewable composition discs, crewed ends.
 - c. Ball valves up to 2 inches: bronze body, stainless steel ball, teflon seats and stuffing box ring, lever handle and threaded ends with union.
 - d. Swing check valves up to 2 inches: bronze 45 degree swing disc, solder screwed ends.
4. Trace Wire: Magnetic detectable conductor, brightly colored plastic covering imprinted with "Water Service" in large letters.

13.11.3 Drinking fountains:

One (1) required for every three (3) portables

One (1) required for any portable when distance to the nearest drinking water is more than 150 feet.

Products: Provide outdoor type, corrosion resistant, non-refrigerated, wall mounted drinking fountain, Halsey Taylor HRF-series with back panel or approved equal. Install per manufacturer's instructions.

13.11.4 Disinfections of water distribution system shall be per Section 02675 of the DMS Specifications.

13.12 STORM AND SANITARY SEWERS

13.12.1 Applicable provisions of the DMS Specifications, Section 02560 titled "Waste Water Collection", Section 02720 titled "Storm Drainage Structures, Pipe and Fittings", Section 02722 titled "Site Storm Sewage Systems" and of Section 02732 titled "Site Sanitary Sewage Systems" shall apply.

REQUEST FOR PROPOSAL NO. RFP-05C-003J

13.12.2 Products:

Pipe: PVC pipe shall comply with requirements of ASTM D-3034-85b for gravity storm and sanitary sewers or AWWA C-900 for force (pressure) mains. The pipe shall be made of PVC plastic having cell classification of 12454-B, 12454-C or 13364-B with minimum tensile modulus of 500,000 psi (3450 MPa) as defined in Specification D-1784.

Fittings: Shall be made of PVC plastic having cell classification same as pipe. Saddles shall not be permitted.

Flexible gasketed joints shall be compression type conforming to ASTM D-3212. The gasket shall comply with ASTM F-477.

13.12.3 Lift Station shall include the sewage pump with control switch, and the sump tank.

The sewage pump shall be sealed submersible type for heavy duty municipal applications and shall incorporate the following features:

13.12.4 Construction:

Pump volute, motor and seal housing shall be high quality grey cast iron, ASTM A-48, Class 30. The casing shall be Naval bronze ASTM B-584 or the seal housing shall be corrosion resistant high density thermoplastic.

The pump inlet shall be open and clear, without screening to provide access for sewage and solids.

All external mating parts shall be machined and Buna N, O-Ring sealed.

All fasteners exposed to the pumped liquid shall be 300 series stainless steel.

All power cords shall be water resistant UL approved, with double insulation and sized as a function of Amp draw.

13.12.5 Motor and Shaft:

The stator, rotor and bearings shall be mounted in a sealed submersible type housing. Single phase motors shall be split phase or capacitor start with centrifugal switch. Three phase motors shall be polyphase. Full load, locked rotor Amps, as well as start and run resistance shall be tabulated for each pump.

13.12.6 Bearings, Shaft and Mechanical Seal:

An upper radial and lower thrust bearing shall be required. These shall be heavy duty single row ball bearings which are permanently and continuously lubricated and cooled by the dielectric oil which fills the motor housing.

The motor shaft shall be stainless steel and sealed from pumped liquid with carbon ceramic mechanical seal.

13.12.7 Impeller:

The impeller shall be high capacity, two vane, non clog design with pump out vanes on the back side. These vanes shall wash out grit and stringy material that may damage the shaft and mechanical seal.

13.12.8 Automatic Control:

Pressure Switch: The single phase pumps shall have pressure diaphragm switch that features a piggy-back plug that allows the pump to be operated manually without removal from the sump.

REQUEST FOR PROPOSAL NO. RFP-05C-003J

13.12.9 Float Switch:

Tilt sensitive wide-angle float switch sealed in non-corrosive PVC enclosure, shall be UL listed for water and sewage. The switch shall have a piggy-back plug that allows the pump to be manually operated without removal from the sump.

13.12.10 Painting:

All pumps shall be painted after assembly but before testing with water reducible alkyd and air dried enamel. The paint shall be applied in one coat with minimum thickness of 3 to 4 mills.

13.12.11 Testing:

All pumps shall be individually tested. The power cord shall be visually inspected for imperfections, cuts and nicks. The pump shall have ground continuity check and the motor chamber shall be Hi-potted to test for moisture content and/or insulation defects. The motor and volute housing shall be pressurized to run a 10 second air leak decay test. Oil is added and the pump is run. Voltage and current are monitored visually, electronically, and the tester should listen for any noise or malfunction.

13.12.12 Design Conditions:

District design drawings will specify the following:

Rated horsepower
Volts/Phase/Hertz
Pump speed (RPM)

13.12.13 Operating Conditions:

The pump shall be selected to meet the following operating conditions specified in the District's design drawings:

Capacity in U.S. GPM at required feet of TDH.

The pump shall be able to handle solids of "x" diameter in inches.

Contractor shall submit pump data sheet, including head capacity performance curve, solid handling capability, Amp rating, and design impeller diameter.

Sump Tank:

Sump tank including cover, inlet connection and outlet fittings, discharge pipe, cable grommets, etc., shall be corrosion resistant water tight construction. Cylindrical sump tank shall be sized to accommodate the pump assembly with minimum diameter of 30 inches of and height of 60 inches.

Products:

Hydromatic, SK series Model, submersible sewage ejector pump or approved equal.

Provide lift station protection cover as specified in the carpentry section.

In remote locations, where drainage to the nearest storm or sanitary main is not practical due to long distances, provide drywell (French drain) in accordance with the enclosed "Drywell Detail". A single drywell may accept the separate pipes from the A/C unit condensate drain and from the drinking fountain drain.

REQUEST FOR PROPOSAL NO. RFP-05C-003J

1. Packaged air conditioning units larger than 3 tons (36,000 BTUH) nominal capacity shall have condensate drains piped to a storm sewer (preferred), sanitary sewer, or an approved drywell.
2. For air conditioning units 3 tons nominal capacity and smaller the Contractor shall provide a wall mounted PVC condensate drain pipe. Terminate the PVC pipe at 6" above the average grade elevation, to divert the condensate drippings away from the foundation footings, from building itself and from the junction boxes mounted at the base of the portable unit.

Contractor shall field adjust the gutter downspout elbows to have discharge openings at 6" above the average grade level and shall provide concrete splash pans to divert the rain water away from the foundation footings of the portable unit.

13.13 INACTIVE PLUMBING

13.13.1 Relocatables for primary classrooms (K thru 3rd grade) require toilet facilities. When such relocatables are moved to other locations to serve as non-primary classrooms the toilet facilities in those classrooms may not be required. In such cases the District design drawings will clearly indicate the inactive toilet room to be used as the storage room (etc.). The Contractor shall include the following work to complete the installation of such portable:

1. Provide new matching label for the storage room (etc) and install the same to cover the existing toilet room label.
2. Disconnected and cap the water and waste lines below the toilet room floor in a manner that will not impede future relocations of the portable, and if required, will allow for future reconnection of the same lines and reactivation of the toilet facilities.
3. Install permanent, bolted down enclosures to cover all plumbing fixtures with associated faucets and hardware.

13.14 LANDSCAPE

13.14.1 Applicable provisions of the DMS Specifications, Section 02923 titled "Landscape Grading", Section 02936 titled "Seeding", Section 02938 titled "Sodding" and Section 02950 titled "Trees, Plants and Ground Cover" shall apply.

13.15 LANDSCAPE IRRIGATION

13.15.1 Landscape Irrigation shall comply with Section 02811 of the DMS Specifications. All irrigation lines in area of new portable(s) must be capped off previous to portable installation.

13.16 CHAIN LINK FENCES AND GATES

13.16.1 Chain link fences and gates shall comply with Section 02831 of the DMS Specifications. If a perimeter fence is taken down for portable delivery, it must be taken down the morning of delivery and replaced at least temporarily before nightfall of the same day.

13.17 FIRE HYDRANTS may be provided under a separate contract.

REQUEST FOR PROPOSAL NO. RFP-05C-003J

13.18 FIRE PROTECTION

Description of Work:

Provide design, labor, material and equipment necessary to complete a wet automatic fire sprinkler system.

Codes

Fire sprinkler system, design, equipment, materials and installation shall conform to NFPA-13, NFPA-24, NFPA-101 and the local authority.

Scope

Entire building shall be fully fire protected in accordance with NFPA Installer Qualification Comply with local and state license requirements for installation of fire protection Design Requirements

Design 100% hydraulically calculated automatic wet fire sprinkler system as applicable in accordance with NFPA, state and the local code requirements

Submittals

Product Data: Submit manufacturer's catalog data

Shop Drawings: Submit fire sprinkler layout and hydraulic calculations

PRODUCTS

INTERIOR

- a. All material to be domestic
Fire sprinkler heads to be UL and FM approved, Heads in ceiling to be chrome semi recessed type, exposed areas to be brass uprights.
- b. Pipe: Pipe 2" and smaller to be threadable or schedule #40. UL & FM approved
Pipe 2 1/2 " and larger to be schedule #10. UL & FM approved.
Fittings: Cast iron, mechanical outlets or grooved. UL & FM approved.
Valves: UL & FM approved.
Waterflow switch: Van type waterflow detectors. UL & FM approved.
Tamper switch: Valve supervisory switches installed on all control valves.
Hangers: Type of hangers and installation methods in accordance with NFPA.

PRODUCTS

UNDERGROUND

Pipe: Ductile iron pipe Class 52 / DR-14 C-900 PVC

Fittings: Mechanical joint cement lined. All joints and fittings to be restrained.

TESTING

Hydrostatic test the aboveground and underground under pressure of 200 psi for two hours.

13.19 SOIL CONDITIONS

- 13.19.1 The contractor shall be responsible to assure that the footings bear on a soil that will safely develop the minimum bearing capacity of 2,000 psi for all units with the exception of concrete units. Concrete units require a bearing capacity of 2,500 psi. Soil compaction must be at 98% of a modified proctor. Provide the District with all test reports. In some cases, the test results are available at the District office.
- 13.19.2 Depending on the characteristics of the soil, the contractor shall improve the soil condition to attain the required safe soil bearing capacity.
- 13.19.3 The contractor shall provide engineering services for soil testing and foundation redesign in sites that require piling or de-mucking and structural fill.

REQUEST FOR PROPOSAL NO. RFP-05C-003J

- 13.19.4 The contractor shall provide a temporary access from the existing and the new site by improving the soil conditions or provide other means to allow driving trucks and flatbeds at the site where the units are located and at the proposed new site.

14.0 PROPOSAL EVALUATION PROCESS:

- 14.1 RFPs are received and publicly opened. Only names of respondents are read at this time.
- 14.2 An Evaluation Committee, consisting of District personnel, will convene, review and discuss all proposals submitted. Purchasing personnel will participate in an advisory capacity only.
- 14.3 The Evaluation Committee will assign points in the evaluation and recommendation process in accordance with the evaluation criteria listed in Evaluation Criteria, Section 17.0. and rank all proposals accordingly.
- 14.4 The Evaluation Committee reserves the right to interview any or all proposers and to require a formal presentation with the key people who will administer and be assigned to work on the contract before recommendation of award. This interview is to be based upon the written proposal received.
- 14.5 The Evaluation Committee or their designees reserves the right to negotiate further terms and conditions, including price with the highest ranked proposer. If a mutually beneficial agreement with the first ranked proposer or all proposers being considered for award cannot be resolved, the negotiation committee reserves the right to enter into negotiations with the next highest ranked proposer and continue this process until agreement is reached with the number of programs required to meet the needs of the District.
- 14.6 The ranking process is as follows:
The process will rank proposals for disconnect/reconnect of all portables.
- 14.7 The results of the evaluation committee is reviewed and approved by the Department Director and the Purchasing Director prior to posting the recommendation.
- 14.8 The Purchasing Department will prepare and submit an agenda item to the Superintendent of Schools, Palm Beach County, Florida.
- 14.9 The Superintendent will recommend to the School Board, the award or rejection of any and/or all proposal(s).
- 14.10 The School Board will award or reject any or all proposal(s).

15.0 EVALUATION COMMITTEE MEETINGS

- 15.1 As stated in Section 3.1 and Section 14.2 a committee will be convened to review and evaluate responsive proposals, for the purposes of making a decision as to an intended award. Per [F.S. 286.011](#), this is an open public meeting. Notification will also be posted for review by interested parties at the School District Purchasing Department, 3300 Forest Hill Boulevard, Suite A-323, West Palm Beach, FL 33406.

16.0 PREPARATION AND SUBMISSION

- 16.1 In order to maintain comparability and enhance the review process, it is requested that proposals be organized in the manner specified below. Include all information in your proposal. It is required that seven copies of the proposal be submitted with the original proposal.

REQUEST FOR PROPOSAL NO. RFP-05C-003J

- 16.2 **Title Page:** Show the RFP number, subject, name of the proposer, address, telephone number, email address and the date.
- 16.3 **Table of Contents:** Include a clear identification of the material by section and by page number.
- 16.4 **Letter of Transmittal:** Give the names of the persons who will be authorized to make representations for the proposer, their titles, addresses, email addresses and telephones numbers.
- 16.5 **Request for Proposal:** Required Response Form (page 1 of RFP) with all required information completed and all signatures as specified.
- 16.6 **Statement of Proposer's Qualifications:** Submit completed form (Attachment G) with all required attachments. The District's Evaluation Committee during its evaluation process, reserves the right to contact references and to verify information submitted by any firm that responds to this RFP.
- 16.7 **Experience and Qualifications of the Firm:** State the experience your firm has had in the last three years with disconnecting and reconnecting portables and include at least three (3) references. Give the names of individuals who will be assigned to this contract, including their resumes and expand on their experience in the area they will be serving.
- 16.8 **Qualifications of Staff:** Give the names of individuals subcontractors who will be assigned to this contract, including their resumes and indicate their experience in the area they will be subcontracting.
- 16.9 **Approach / Methodology:** At a minimum, clearly explain the process, methods and procedures you will follow to complete the disconnect and reconnect of portables as described in Section 10.0, Scope of Services.
- 16.10 **Time of Completion:** State your ability to meet the time requirements. Submit a typical sequence of events for the disconnect and reconnection of a portable classroom.
- 16.11 **Cost of Services:** Complete pricing must be provided for each proposal item that you wish to have considered. Costs must remain the same for the duration of the contract.
- 16.12 **Minority/Women Business Participation:** Proposers are to indicate the extent and nature of the M/WBE's scope of work with specificity as it relates to the services described in the RFP. Proposers shall provide certification with the District, or the State of Florida, Office of Supplier Diversity, or its successors. Proposers that are District, or State of Florida Office of Supplier Diversity, or its successors certified minority, women, or disadvantage business enterprises, at the time of submittal, will be awarded a maximum of ten points. Maximum points will be awarded for 15% or greater minority participation. Points will be pro-rated for less than 15% minority participation. Proposers that do not meet the above requirement may sub-contract minority business participation in accordance with Section 33.0 and receive participation points

REQUEST FOR PROPOSAL NO. RFP-05C-003J

16.13 Points for utilization of certified M/WBE subcontractors shall be assigned as follows:
15% and over 10 points

9% - 14%	8 points
4% - 8%	6 points
1% - 3%	4 points
0%	0 points

16.14 Insurance: Provide proof of your company's insurance as required in Section 0 of this RFP or submit a letter of your intention to have the required insurance within ten days of notification by the District.

17.0 EVALUATION CRITERIA

The Evaluation Committee shall rank all proposals received, which meet the submittal requirements, in order to establish a pool of qualified proposers. Proposals receiving a score of 100 or more points by the Committee will be recommended for award.

Qualified proposers will be issued purchase orders authorizing a maximum cost of services on an as-needed basis.

	MAXIMUM POINTS
A. Experience and Qualifications of the Firm	25
B. Qualifications of Staff	15
C. Approach / Methodology	10
D. Time of Completion	10
E. Cost of Services	30
F. Minority/Women Business Participation	10
Total	<hr style="width: 10%; margin-left: auto; margin-right: 0;"/> 100

18.0 CANCELLATION OF AWARD/TERMINATION

18.1 In the event any of the provisions of this proposal are violated by the proposer(s), the Superintendent or designee will give written notice to the proposer(s) stating the deficiencies and unless the deficiencies are corrected within ten (10) days, recommendation will be made to the District for immediate cancellation. Upon cancellation hereunder, the District may pursue any and all legal remedies as provided herein and by law. In the event that it is subsequently determined that a cancellation under this paragraph was incorrect, the termination shall be converted to a termination for convenience pursuant to the next paragraph.

18.2 The District, reserves the right to terminate any contract resulting from this RFP, at any time and for no reason, upon giving 30 days prior written notice to the other party. If said contract should be terminated for convenience as provided herein, the District will be relieved of all obligations under said contract. The District will only be required to pay to the proposer(s) that amount of the contract actually performed to the date of termination.

REQUEST FOR PROPOSAL NO. RFP-05C-003J

18.3 The awardee(s) will have the option to terminate the contract upon written notice to the Director of Purchasing. Such notice must be received at least 90 days prior to the effective date of termination.

18.4 Cancellation of contract by awardee may result in removal from bidders/proposer list for a period of three years.

19.0 DEFAULT

19.1 In the event that the awarded proposer(s) should breach this contract the District reserves the right to seek remedies in law and/or in equity.

20.0 DEBARMENT

20.1 The Board shall have the authority to debar a person / corporation for cause for consideration or award of future contracts. The debarment shall be for a period commensurate with the seriousness of the causes, generally not to exceed three (3) years. When the offense is willful or blatant, a longer term of debarment may be imposed, up to an indefinite period.

21.0 LEGAL REQUIREMENTS

21.1 It shall be the responsibility of the contractor to be knowledgeable of all federal, state, county and local laws, ordinances, rules and regulations and School Board Policy that in any manner affect the items covered herein which may apply. Specifically, proposer(s) is to adhere to School Board Policies 3.12 and 3.13, pursuant to the following, with respect to any criminal arrests and convictions, and is on notice thereto that any employees involved in any Chapter 435, Florida Statutes offenses are precluded from continuing to work on the project and must be replaced. Failure to comply may result in the immediate termination of the vendor's contract at the sole discretion of the School District. Lack of knowledge by the proposer(s) will in no way be a cause for relief from responsibility.

21.2 Proposer(s) doing business with the District are prohibited from discriminating against any employee, applicant, or client because of race, creed, color, national origin, religion, sex or age with regard to but not limited to the following: employment practices, rates of pay or other compensation methods, and training selection.

22.0 FEDERAL AND STATE TAX

22.1 The District is exempt from federal and state taxes for tangible personal property. The Purchasing Department Coordinator will sign an exemption certificate submitted by the successful proposer(s). Proposer(s) doing business with the District will not be exempted from paying sales tax to their suppliers for materials to fulfill contractual obligations with the District, nor will any proposer be authorized to use the District's Tax Exemption Number in securing such materials.

23.0 CONFLICT OF INTEREST

23.1 All proposers must disclose the name of any officer, director, or agent who is also an employee of the District. All proposers must disclose the name of any District employee who owns, directly or indirectly, any interest in the proposers' business or any of its branches.

REQUEST FOR PROPOSAL NO. RFP-05C-003J

24.0 INSURANCE REQUIREMENTS

- 24.1 Proof of the following insurance will be furnished by the awarded proposers/bidders to the School District of Palm Beach County by Certificate of Insurance. All insurance must be issued by a company or companies approved by the School District.
- 24.2 Original Certificates of Insurance meeting the specific required provision specified within this contract/agreement shall be forwarded to the Palm Beach County School District's Purchasing Department, ATTN: Ms. Brack, Purchasing Agent, and approved prior to the start of any work or the possession of any school property. Renewal certificates must be forwarded to the same department prior to the policy renewal date.
- 24.3 Thirty days written notice must be provided to the Palm Beach County School District via certified mail in the event of cancellation. The notice must be sent to the Purchasing Department.
- 24.4 The awarded bidders shall provide complete copies of any insurance policy for required coverage within seven days of the date of request by the Purchasing Department but in any respect at least 30 days prior to the commencement of any term. For all contracts with a bid amount of \$500,000 or more the actual INSURANCE POLICY must be included with the Certificate of Insurance.

- A. **WORKERS' COMPENSATION:** Proposer(s) must comply with FSS 440, Workers' Compensation and Employees' Liability Insurance with minimum statutory limits.
- B. **COMMERCIAL GENERAL LIABILITY:** Awarded proposers/bidders shall procure and maintain, for the life of this contract/agreement, Commercial General Liability Insurance. This policy shall provide coverage for death, bodily injury, personal injury, products and completed operations liability and property damage that could arise directly or indirectly from the performance of this agreement. It must be an occurrence form policy. **THE SCHOOL DISTRICT OF PALM BEACH COUNTY SHALL BE NAMED AS AN ADDITIONAL INSURED ON THE CERTIFICATE FOR COMMERCIAL GENERAL LIABILITY INSURANCE.**

The minimum limits of coverage shall be \$2,000,000 per occurrence, Combined, Single Limit for Bodily Injury Liability and Property Damage Liability.

- C. **BUSINESS AUTOMOBILE LIABILITY:** Awarded proposers/bidders shall procure and maintain, for the life of the contract/agreement, Business Automobile Liability Insurance. **THE SCHOOL DISTRICT OF PALM BEACH COUNTY SHALL BE NAMED AS AN ADDITIONAL INSURED ON THE CERTIFICATE FOR BUSINESS AUTOMOBILE LIABILITY INSURANCE.**

The minimum limits of coverage shall be \$2,000,000 per occurrence, Combined Single Limit for Bodily Injury Liability and Property Damage Liability. This coverage shall be an "Any Auto" form policy. The insurance must be an occurrence form policy.

In the event the contractor does not own any vehicles, we will accept hired and non-owned coverage in the amounts listed above. In addition, we will require an affidavit signed by the contractor indicating the following:

_____ (Company Name) does not own any vehicles. In the event we acquire any vehicles throughout the term of this contract/agreement, _____ (Company Name) agrees to purchase "Any Auto" coverage as of the date of acquisition.

REQUEST FOR PROPOSAL NO. RFP-05C-003J

25.0 INDEMNIFICATION / HOLD HARMLESS AGREEMENT

25.1 Awarded proposers/bidders shall, in addition to any other obligation to indemnify the Palm Beach County School District and to the fullest extent permitted by law, protect, defend, indemnify and hold harmless the School District, their agents, officers, elected officials and employees from and against all claims, actions, liabilities, losses (including economic losses), costs arising out of any actual or alleged;

- A. bodily injury, sickness, disease or death, or injury to or destruction of tangible property including the loss of use resulting therefrom, or any other damage or loss arising out of, or claimed to have resulted in whole or in part from any actual or alleged act or omission of the contractor, subcontractor, anyone directly or indirectly employed by any of them, of anyone for whose acts any of them may be liable in the performance of the work; or
- B. violation of law, statute, ordinance, governmental administration order, rule or regulation by contractor in the performance of the work; or
- C. liens, claims or actions made by the contractor or any subcontractor or other party performing the work.

25.2 The indemnification obligations hereunder shall not be limited to any limitation on the amount, type of damages, compensation or benefits payable by or for the contractor of any subcontractor under workers' compensation acts; disability benefit acts, other employee benefit acts or any statutory bar.

25.3 This article will survive the termination of this contract.

26.0 PUBLIC RECORDS LAW

26.1 All proposal documents or other materials submitted by the proposer in response to this RFP will be open for inspection by any person and in accord with Chapter 119, Florida Statutes.

27.0 PERMITS AND LICENSES

27.1 The proposer(s) will be responsible for obtaining any necessary permits and licenses and will comply with laws, rules, and regulations whether state or federal and with all local codes and ordinances without additional cost to the District.

28.0 INTELLECTUAL PROPERTY RIGHTS

28.1 The proposer(s) will indemnify and hold harmless, the District from liability of any nature or kind, including costs and expenses for or on account of any copyrighted, service marked, trademarked, patented or un-patented invention, process, article or work manufactured or used in the performance of the contract, including its use by the District. If the proposer(s) uses any design, device, materials or works covered by letters, service mark, trademark, patent, copyright or any other intellectual property right, it is mutually agreed and understood without exception that the proposal prices will include all royalties of costs arising from the use of such design, device, or materials in any way involved in the work.

This article will survive the termination of any contract with the School District.

REQUEST FOR PROPOSAL NO. RFP-05C-003J

29.0 COST INCURRED IN RESPONDING

29.1 All costs directly or indirectly related to proposal preparation, representation or clarification shall be the sole responsibility of and be borne by the proposer.

30.0 SUB-CONTRACTS

30.1 Nothing contained in this specification will be construed as establishing any contractual relationship between any sub-proposer(s) and the District.

30.2 The proposer(s) will be fully responsible to the District for the acts and omissions of the sub-proposer(s) and their employees.

30.3 After award of contract, any changes in subcontractors or subproposers requires prior School District written approval.

31.0 INDULGENCE

31.1 Indulgence by the District on any non-compliance by the proposer does not constitute a waiver of any rights under this RFP.

32.0 JOINT PROPOSAL

32.1 In the event multiple proposers submit a joint proposal in response to the RFP, a single proposer shall be identified as the Prime Vendor. If offering a joint proposal, Prime Vendor must include the name and address of all parties of the joint proposal. Prime Vendor shall provide all bonding and insurance requirements, execute any Contract, complete the [REQUIRED RESPONSE FORM](#) shown herein, have overall and complete accountability to resolve any dispute arising within this contract. Only a single contract with one proposer shall be acceptable. Prime Vendor responsibilities shall include, but not be limited to, performing of overall contract administration, preside over other proposers participating or present at District meetings, oversee preparation of reports and presentations, and file any notice of protest and final protest as described herein. Prime Vendor shall also prepare and present a consolidated invoice(s) for services performed. The District shall issue only one check for each consolidated invoice to the Prime Vendor for services performed. Prime Vendor shall remain responsible for performing services associated with response to this RFP.

33.0 SUB-CONTRACTING/MINORITY BUSINESS PARTICIPATION

33.1 The District strongly encourages the use of Minority/Woman owned business enterprises for participation as associates, joint-venturers, prime proposers, and sub-proposers in contracting opportunities.

33.2 In order to receive evaluation credit for M/WBE participants, the proposer or firm(s) to be utilized by the proposer must be certified by the District or the State of Florida at the time that the proposals are due. In order to receive evaluation credit for M/WBE participation, the proposal must identify the specific certified M/WBE firm or firms upon which evaluation credit is sought, shall indicate the extent and nature of the M/WBE's work, and shall include the percentage of the total engagement which will be received by the M/WBE firm in connection with the proposal. M/WBE participation in auxiliary services is acceptable but will only be given evaluation credit if it augments the primary service of this RFP. ALL PROPOSERS MUST COMPLETE THE M/WBE SUBCONTRACTOR PARTICIPATION LETTER OF INTENT (FORM 1525). [ATTACHMENT A](#).

REQUEST FOR PROPOSAL NO. RFP-05C-003J

- 33.3 Inquiries regarding listings of District and State Certified Minority, Woman and Disadvantaged Business Enterprises can be made to the District's Office of Diversity in Business Practices, 3300 Forest Hill Boulevard, Suite A-106, West Palm Beach, FL 33406, (561) 434-8508 or on our web site at <http://www.palmbeach.k12.fl.us/mwbe>. All companies using minority, woman, or disadvantaged sub-proposers will complete the M/WBE SUBCONTRACTOR PARTICIPATION SUMMARY (FORM 1526) – **ATTACHMENT B**. This form must be submitted with all requests for payment.
- 33.4 Minority Business Enterprise (MBE) indicates a business entity which is owned and operated by a minority. In this instance, minority or handicapped group members are citizens of the United States or lawfully admitted permanent residents who are African American, Hispanics, Women, Native Americans, Asian-Pacific, Asian-Indian, and eligible others as outlined in Administrative Order 1-18.
- 33.5 The Palm Beach County School District only recognizes as acceptable for certification as minority/woman business enterprises those firms, vendors, and consultants that have successfully completed the certification requirements of the State of Florida Office of Supplier Diversity or the Palm Beach County School District's Office of Diversity in Business Practices. In the case of those firms or small business enterprises that are certified with the State of Florida Office of Supplier Diversity the firm shall be required to include a copy of their certification letter or certificate. The letter or certificate will only be deemed valid if the dates for certification have not expired. Any pending application with the Palm Beach County School District or the State of Florida Office of Supplier Diversity shall not be considered as certification of the vendor making application for consideration as a M/WBE firm.
- 33.6 The Palm Beach County School District does not currently by implication or direct means have reciprocity with any governmental or non-governmental entity, with the exception of the State of Florida Office of Supplier Diversity for the purpose of sharing and/or acceptance of M/WBE vendors, consultants, small business enterprises for certification.

34.0 PUBLIC ENTITY CRIMES

- 34.1 A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid/RFP on a contract to provide any goods or services to a public entity, may not submit a bid/RFP on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids/RFPs on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.
- 34.2 The proposer(s) certifies by submission of this RFP, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any State or Federal department/agency.

35.0 USE OF OTHER CONTRACTS

- 35.1 The District reserves the right to utilize any other District contract, any State of Florida Contract, any contract awarded by any other city or county governmental agencies, any other school board, any other community college/state university system cooperative bid agreement, or to directly negotiate/purchase per School Board policy and/or State Board Rule [6A-1.012\(6\)](#) in lieu of any offer received or award made as a result of this bid, if it is in the best interest to do so. The

REQUEST FOR PROPOSAL NO. RFP-05C-003J

District also reserves the right to separately bid any single order or to purchase any item on this bid if it is in its best interest to do so.

36.0 ASSIGNMENT OF CONTRACT AND/OR PAYMENT

36.1 The proposer shall not enter into subcontracts, or assign, transfer, convey, sublet, or otherwise dispose of the ensuing contract, or any or all of its right, title or interest herein, or its power to execute such contract to any person, company, or corporation without prior written consent of the District.

36.2 The proposer will be prohibited from publishing or releasing any information related to the requested services without the prior written permission of the School District. All reports and other documents resulting from the ensuing contract will remain the sole property of the District.

37.0 REQUIREMENTS FOR PERSONNEL ENTERING DISTRICT PROPERTY

37.1 Possession of firearms will not be tolerated on School District property; nor will violations of Federal and State laws and any applicable School Board policy regarding Drug Free Workplace be tolerated. Violations will be subject to the immediate termination provision heretofore stated in Section 21.1.

37.2 "Firearm" means any weapon (including a starter gun or antique firearm) which will, is designed to, or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of any such weapon; any destructive device; or any machine gun.

37.3 No person who has a firearm in their vehicle may park their vehicle on School District property. Furthermore, no person may possess or bring a firearm on School District property.

37.4 If any employee of an independent contractor or sub-contractor is found to have brought a firearm on School District property, said employee will be terminated from the School Board project by the independent contractor or sub-contractor. If the sub-contractor fails to terminate said employee, the sub-contractor's agreement with the independent contractor for the School Board project shall be terminated. If the independent contractor fails to terminate said employee or fails to terminate the agreement with the sub-contractor who fails to terminate said employee, the independent contractor's agreement with the School Board shall be terminated.

37.5 Proposers are advised that they are responsible to ensure that no employee, agent or representative of their company who has been convicted or who is currently under investigation for a crime against children in accordance with [FS 435.04](#) will enter onto any school site.

38.0 AGREEMENT

38.1 A purchase order and/or a contract will be released, after award, for any work to be performed as a result of this RFP. The proposal, response to the proposal, all attachments, any addendum released, agreement if applicable, and the corresponding purchase order will constitute the complete agreement between proposer and the District. Should there be any conflict between the terms of the RFP, response to the RFP (proposal), and the terms of the agreement (Sample Contract), the terms of the agreement shall be final and binding and the RFP shall control where in conflict with the proposal. If proposer requires an additional contract, then proposer should include their sample contract as an attachment to the proposal submitted for review.

REQUEST FOR PROPOSAL NO. RFP-05C-003J

39.0 POSTING OF RFP CONDITIONS / SPECIFICATIONS

- 39.1 This RFP will be posted for review by interested parties, at the Fulton Holland Educational Services Center, Purchasing Department, 3300 Forest Hill Boulevard, 3rd Floor, A-Wing, Suite A-323, West Palm Beach, FL, on the date of RFP electronic mailing and will remain posted for a period of 72 hours. Failure to file a specification protest within the time prescribed in §120.57(3), Florida Statutes, will constitute a waiver of proceedings under Chapter 120, Florida Statutes, and applicable Board rules, regulations and policies.

40.0 POSTING OF RFP RECOMMENDATION / TABULATIONS

- 40.1 RFP recommendations and tabulations will be posted at the Fulton Holland Educational Services Center, Purchasing Department for review by interested parties, at 3300 Forest Hill Boulevard, 3rd Floor, A-Wing Suite A-323, West Palm Beach, FL, on October 13, 2004 at 3:00 p.m., and will remain posted for a period of 72 hours. If the RFP tabulation with recommended awards is not posted by said date and time, A "Notice of Delay of Posting" will be posted to inform all proposers of the new posting date and time.
- 40.2 Any person adversely affected by the decision or intended decision must file a notice of protest, in writing, within 72 hours after the posting. The formal written protest shall state with particularity the facts and law upon which the protest is based. On the event the Purchasing Department receives late bid(s), the return of the sealed bid(s) will be after the posting period has expired.
- 40.3 Any person who files an action protesting an RFP specification, a decision or intended decision pertaining to this RFP pursuant to FS 120.57(3)(b), shall post with the Purchasing Department, at the time of filing the formal written protest, a bond secured by an acceptable surety company in Florida payable to the School District of Palm Beach County in an amount equal to 1 percent (1%) of the total estimated contract value, but not less than \$500 nor more than \$5,000. Bond shall be conditioned upon the payment of all costs that may be adjudged against the protester in the administrative hearing in which the action is brought and in any subsequent appellate court proceeding. In lieu of a bond, a cashier's check, certified bank check, bank certified company check or money order will be acceptable form of security. If, after completion of the administrative hearing process and any appellate court proceedings, the District prevails, it shall recover all costs and charges included in the final order of judgment, including charges by the Division of Administrative Hearings. Upon payment of such costs and charges by the protester, the protest security shall be returned.

REQUEST FOR PROPOSAL NO. RFP-05C-003J

Minority Certification applications are available through the Minority Business Enterprise located at:

Office of Diversity in Business Practices
School District of Palm Beach County
3300 Forest Hill Boulevard, Suite A-106
West Palm Beach, FL 33406-5871
Phone: (561) 434-8508
<http://www.palmbeach.k12.fl.us/mwbe>

Are you a minority vendor certified by: (Check if appropriate)

Palm Beach County School District _____

State of Florida _____

If yes, expiration date _____

Minority Classification _____

If you are not a certified minority vendor and intend to sub-contract with a certified minority firm(s), please list the vendors and the estimated dollar value below:

Vendor	Estimated Dollar Value
_____	\$ _____
_____	\$ _____
_____	\$ _____

For information on other bids currently being solicited for the School District of Palm Beach County, please call the BID HOTLINE at (561) 434-8111.

Bids/RFPs are available to view and print at no charge on the Purchasing Department's Internet Hotline. Simply go to <http://www.palmbeach.k12.fl.us/bids> and click on those documents you are interested in. This will allow you to register, view and print the solicitation.

8 ATTACHMENTS

REQUEST FOR PROPOSAL NO. RFP-05C-003J

THE SCHOOL DISTRICT OF PALM BEACH COUNTY
PURCHASING DEPARTMENT

3300 FOREST HILL BOULEVARD, A-323 • WEST PALM BEACH, FLORIDA 33406-5813 • (561) 434-8506



**Minority Women Business Enterprise (M/WBE)
Subcontractor Participation Letter of Intent**

**THE INSTALLATION AND DISCONNECTION OF PORTABLE CLASSROOMS
AND FOR SUPPORT SERVICES**

BID/RFP or Project Name _____

BID/RFP or Project Number **RFP-05C-003J** _____

The undersigned intends to perform work with the above project as *(check one)*

- Individual Partnership Corporation Joint Venture

(NOTE: If a joint venture, attach letterhead or other documentation proving relationship.)

The undersigned intends to perform work with the above BID/RFP or project as *(check one)*

- Subcontractor Manufacturer Supplier

The undersigned is:

- Certified with the School District of Palm Beach County M/WBE Coordinator
 Certified with the State of Florida, Department of General Services

The undersigned is *(check only one in each applicable column)*:

COLUMN 1

COLUMN 2

COLUMN 3

- | | | |
|---|--|---------------------------------|
| <input type="checkbox"/> American Indian/Alaskan Native | <input type="checkbox"/> Physically Disabled | <input type="checkbox"/> Female |
| <input type="checkbox"/> Asian/Pacific Islander | | <input type="checkbox"/> Male |
| <input type="checkbox"/> Black, Non-Hispanic | | |
| <input type="checkbox"/> Hispanic | | |
| <input type="checkbox"/> Multiracial | | |
| <input type="checkbox"/> White, Non-Hispanic | | |

PARTICIPATION: The undersigned intends to perform the following work in connection with the above project.

ITEM NO.	CONTRACT (TRADE) ITEMS	AMOUNT

Name of MWBE Subcontracting Firm _____

Name and Position (type or print) _____

SIGNATURE

DATE

DRUG-FREE WORKPLACE CERTIFICATION

Preference must be given to vendors submitting a certification with their bid/proposal certifying they have a drug-free workplace in accordance with Section [287.087](#), Florida Statutes. This requirement affects all public entities of the State and becomes effective January 1, 1991. The special condition is as follows:

IDENTICAL TIE BIDS - Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program, a business shall:

- 1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- 5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

COMPANY NAME

VENDOR'S SIGNATURE

Must be executed and returned with attached bid at time of bid opening to be considered.
PBSD 0580 New 3/91

STATEMENT OF NO BID

If you are not bidding on this service/commodity, please complete and return this form to: **Department of Purchasing, School District of Palm Beach County, 3300 Forest Hill Boulevard, West Palm Beach, FL 33406-5813.** (Please print or type, except signature)

Failure to respond may result in deletion of vendor's name from the qualified bidder's list for the School District of Palm Beach County.

COMPANY NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

CONTACT PERSON: _____ TELEPHONE: _____

We, the undersigned, have declined to bid on your RFP No. RFP-05C-003J for **THE INSTALLATION AND DISCONNECTION OF PORTABLE CLASSROOMS AND FOR SUPPORT SERVICES** because of the following reasons:

_____ We do not offer this product or the equivalent.

_____ Insufficient time to respond to the invitation to bid.

_____ Remove our name from this bid list only.

_____ Our product schedule would not permit us to perform.

_____ Unable to meet bond requirements.

_____ Other. (Specify below)

REMARKS: _____

SIGNATURE: _____ DATE: _____

CONTRACT BETWEEN

**THE SCHOOL BOARD OF PALM BEACH COUNTY, FLORIDA
AND**

This contract entered into this ____ day of _____, 200_, between THE SCHOOL BOARD OF PALM BEACH COUNTY, FLORIDA, a political subdivision of the state of Florida, (hereinafter referred to as the "School Board") and _____, located at _____, (hereinafter referred to as the "Contractor") to provide **THE INSTALLATION AND DISCONNECTION OF PORTABLE CLASSROOMS AND FOR SUPPORT SERVICES.**

SECTION I - Term of Contract

This contract shall be for the period beginning _____, 200_ through _____, 200_. The contract may be renewed for _____ additional one-year periods at the annual anniversary date. The contract will not extend beyond the _____ year.

SECTION II - Services

The Contractor shall provide **THE INSTALLATION AND DISCONNECTION OF PORTABLE CLASSROOMS AND FOR SUPPORT SERVICES** per specifications in RFP-05C-003J and the corresponding proposal submitted by the Contractor, which by reference herein becomes part of this contract. All addenda issued to RFP-05C-003J, if any, are also made a part of this contract.

SECTION III - Cost of Services

The Contractor shall be paid for services as listed in the RFP and awarded for **THE INSTALLATION AND DISCONNECTION OF PORTABLE CLASSROOMS AND FOR SUPPORT SERVICES** for the School Board of Palm Beach County.

SECTION IV - Terms and Conditions

The Contractor shall have the option to terminate the contract upon written notice to the authorized representative of the School Board. Such notice must be received at least 90 days prior to the effective date of termination. The School Board shall have the option to terminate the contract without cause upon written notice to the authorized representative of the Contractor. Such notice must be received at least 30

REQUEST FOR PROPOSAL NO. RFP-05C-003J

days prior to the effective date of termination and the Contractor shall only be entitled to compensation up to the date of termination. The Contractor shall not be entitled to lost profits.

Early termination of the contract by the Contractor may prohibit the Contractor from submitting proposals for a period of three years from the date of completion of the contract. The School Board shall establish the expiration date of the contract for use thereof.

There shall be no assignment of the contract or compensation to be derived therefrom by the Contractor.

Included in this Agreement are the terms and conditions as described in the Request for Proposal, RFP-05C-003J, which are incorporated by reference herein and made a part hereof.

SECTION V – Indemnification/ Hold Harmless Agreement

Awarded proposers/bidders shall, in addition to any other obligation to indemnify the Palm Beach County School District and to the fullest extent permitted by law, protect, defend, indemnify and hold harmless the School District, their agents, officers, elected officials and employees from and against all claims, actions, liabilities, losses (including economic losses), costs arising out of any actual or alleged;

- A. bodily injury, sickness, disease or death, or injury to or destruction of tangible property including the loss of use resulting therefrom, or any other damage or loss arising out of, or claimed to have resulted in whole or in part from any actual or alleged act or omission of the contractor, subcontractor, anyone directly or indirectly employed by any of them, of anyone for whose acts any of them may be liable in the performance of the work; or
- B. violation of law, statute, ordinance, governmental administration order, rule or regulation by contractor in the performance of the work; or
- C. liens, claims or actions made by the contractor or any subcontractor or other party performing the work.

The indemnification obligations hereunder shall not be limited to any limitation on the amount, type of damages, compensation or benefits payable by or for the contractor of any subcontractor under workers' compensation acts; disability benefit acts, other employee benefit acts or any statutory bar.

This article will survive the termination of this contract.

SECTION VI - Insurance

Insurance will be required as stated in RFP-05C-003J. The School Board of Palm Beach County shall be named as additional insured.

SECTION VII - Amendment

This contract shall only be amended or modified in writing executed by both parties.

SECTION VIII - Strict Performance

The failure of either party to insist on strict performance of any covenant or conditions herein shall not be construed as a waiver of such covenants or conditions for any instance.

This contract shall be construed in accordance with the laws of the State of Florida.

If any litigation shall result from this agreement, venue shall lie in Palm Beach County, Florida, and the prevailing party shall be entitled to attorney's fees and court costs.

This agreement shall not be construed against the party who drafted the same as both parties have had experts of their choosing review the same.

This agreement is binding on the parties hereto, their heirs, successor and/or assigns.

Section IX

Should either party breach this agreement, the non-breaching party shall be entitled to all remedies as provided by law and equity.

In witness whereof, this contract has been executed on the day and year first above written.

REQUEST FOR PROPOSAL NO. RFP-05C-003J

(CONTRACTOR NAME)

THE SCHOOL BOARD OF PALM BEACH COUNTY,
FLORIDA

BY: _____

BY: _____
Thomas E. Lynch, Chairman

WITNESS: _____

Date

WITNESS: _____

Attest: _____
Arthur C. Johnson, Ph.D., Superintendent

Reviewed and Approved for Form and Legal Sufficiency:

DATE: _____

BY: _____
Attorney

Project: THE INSTALLATION AND DISCONNECTION OF PORTABLE CLASSROOMS AND FOR SUPPORT SERVICES RFP No.: RFP-05C-003J

Corporation Name: _____ Tax FEIN Number: _____

BENEFICIAL INTEREST AND DISCLOSURE OF OWNERSHIP AFFIDAVIT

STATE OF _____ COUNTY OF _____

Before me, the undersigned authority, personally appeared, _____, ("Corporate Representative") this _____ day of _____, 200____, who, first being duly sworn, as required by law, subject to the penalties prescribed for perjury, deposes and says:

- 1) Corporate Representative has read the contents of this Affidavit, has actual knowledge of the facts contained herein, and states that the facts contained herein are true, correct, and complete.
2) The following is a list of every "person" (as defined in Section 1.01(3), Florida Statutes to include individuals, children, firms, associates, joint adventures, partnerships, estates, trusts, business trusts, syndicates, fiduciaries, corporations and all other groups and combinations) holding 5% or more of the beneficial interest in the disclosing entity: (If more space is needed, attach separate sheet)

A. Persons or corporate entities owning 5% or more:

Table with 3 columns: Name, Address, Percentage. Three rows for listing owners.

B. Persons or corporate entities who hold by proxy the voting power of 5% or more:

Table with 3 columns: Name, Address, Percentage. Three rows for listing proxy holders.

C. Stock held for others and for whom held:

Table with 3 columns: Name, Address, Percentage. Four rows for listing stock holdings.

CORPORATE REPRESENTATIVE

By: _____

SWORN TO and subscribed before me this _____ day of _____, 200____, by _____. Such person(s). (Notary Public must check applicable box):

[] is/are personally known to me. [] produced a current driver license(s). [] produced _____ as identification.

(NOTARY PUBLIC SEAL)

Notary Public

STATEMENT OF PROPOSER'S QUALIFICATIONS

Note: Information provided on this document and its attachments will be subjectively evaluated by the District's Evaluation Committee.

Utilize additional sheets if necessary to fully document responses.

1. List proper names of firm and principals by name and title.

Firm: _____

Address: _____

Phone Number: _____

Principals: _____

2. (a.) Are you licensed as a Contractor for your respective discipline in Palm Beach County? If yes, attach copies of registrations, licenses, certificates, and other documentation to this Statement of Proposer's Qualifications.

_____ Yes _____ No

(b.) List Principals licensed:

(c.) Remarks:

3. How long has your firm been in business?

VENDOR NAME: _____

REQUEST FOR PROPOSAL NO. RFP-05C-003J

4. (a.) Has your firm previously been involved with moving and installing portables projects in Florida?

_____ Yes _____ No

(b.) If so, where? _____

5. List several projects of similar size, which your firm has recently completed.

Projects	Owner / Reference	Phone No.
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

6. The firm will be required to secure a bond for the total contract amount. Each firm will be required to provide a statement from their Surety or Bonding Agency with specific reference to this RFP confirming total bonding capability of the firm, the amount of the reserve available to the completion of this contract and the Surety's ratings for service and financial strength.

7. (a.) Has your firm ever failed to complete a bonded obligation?

_____ Yes _____ No

(b.) If so, give particulars, including circumstances, where and when, name of bonding company, name and address of owner and disposition of matter.

VENDOR NAME: _____

REQUEST FOR PROPOSAL NO. RFP-05C-003J

8. List the names and titles of persons in your firm who are authorized to enter into a contract with the School Board of Palm Beach County, Florida for the proposed work should your firm be the successful proposer.

Name	Title
_____	_____
_____	_____
_____	_____
_____	_____

9. M/WBE Participation

- (a.) Is your firm a certified M/WBE firm by the School District of Palm Beach County, Florida, or is your firm a certified M/WBE firm by the Department of Management Services, Division of Purchasing, State of Florida, as per Chapter 287.0943, Florida Statutes?

_____ Yes _____ No

If yes, provide certification number: _____

If no, identify the M/WBE firm or firms who will be working with you on this contract and responds to (b) and (c) below.

Name of Firm: _____

Name of Firm Principal: _____

Address of Firm: _____

Telephone No.: _____

Facsimile No.: _____

Federal Taxpayer No.: _____

Certification No.: _____

- (b.) The successful proposer will be required to submit a monthly M/WBE Utilization Report which will track payments to M/WBE(s). This report is required 15 days after the end of each month, whether the M/WBE(s) received payments or not, until all committed remuneration has been received by the M/WBE. State your willingness to comply with this requirement.

10. OPTIONAL: Attach any brochures, photographs, or other documentation, which may assist in the evaluation of your firm.

VENDOR NAME: _____

**PRICE PROPOSAL 1 - RFP FOR THE INSTALLATION AND DISCONNECTION OF PORTABLE CLASSROOMS
AND FOR SUPPORT SERVICES**

		DESCRIPTION	QTY	UNIT PRICE		MATERIAL COST	LABOR HOURS	LABOR RATE	TOTAL LABOR	LINE ITEM COST
		<u>GENERAL</u>								
1		Site research and plan preparation								
	a	Locator Service								
2		Site clearing			CY					
3		Soil Bearing Test								
4		Fill and Compact to Grade			CY					
5		Building Foundation Type 1			EA					
6		Building Foundation Type 2			EA					
7		Building Foundation Type 3			EA					
8		Building Foundation Type 4			EA					
9		Remove Tie-Downs			EA					
10		Disconnect Then Demolish Ramps and Remove From Site								
	a	Wood Ramps			EA					
	b	Concrete Ramps			EA					
11		Disconnect Then Demolish Stairs and Remove From Site								
	a	Wood Stairs			EA					
	b	Concrete Stairs			EA					
12		Disconnect Then Demolish Skirts and Remove From Site			EA					

REQUEST FOR PROPOSAL NO. RFP-05C-003J

		DESCRIPTION	QTY	UNIT PRICE		MATERIAL COST	LABOR HOURS	LABOR RATE	TOTAL LABOR	LINE ITEM COST
13		Install Anchor Plates Labor Only (Plates Provided by District)			EA					
	a	Install Anchors			EA					
	b	Remove Anchors			EA					
14		Core Drill Concrete Wall for Electrical and Plumbing Piping								
	a	1" Hole			EA					
	b	1 1/4" Hole			EA					
	c	1 1/2" Hole			EA					
	d	2" Hole			EA					
	e	3" Hole			EA					
	f	4" Hole			EA					
	g	5" Hole			EA					
15		Contractor to provide port-a-pot			EA					
16		Contractor to provide dumpsters for trash disposal			EA					
		<u>FENCING</u>								
		Fencing to include all post, rails, GATES and hardware needed to install Fences								
17		Provide 50' Fence Opening for Access to Site			EA					
18		Fence Removal From Site			LF					
19		Fence Closures: Close 50' Fence Opening								
	a	Temporary Closure			LF					
	b	Permanent Closure			LF					

REQUEST FOR PROPOSAL NO. RFP-05C-003J

		DESCRIPTION	QTY	UNIT PRICE		MATERIAL COST	LABOR HOURS	LABOR RATE	TOTAL LABOR	LINE ITEM COST
20		Provide New 6' High Chain link Fencing								
	a	Galvanized			LF					
	b	Vinyl			LF					
21		Provide New 10' High Chain link Fencing At Tennis Courts								
	a	Galvanized			LF					
	b	Vinyl			LF					
22		Provide New 4' wide 6' High Fence Gate								
	a	Galvanized			LF					
	b	Vinyl			LF					
23		Provide New 6' Wide 6' High Chain link Gate								
	a	Galvanized			LF					
	b	Vinyl			LF					
24		Provide New 12' Wide 6' High Chain link Gate								
	a	Galvanized			LF					
	b	Vinyl			LF					
25		6' High Fence Enclosure 8' Wide x 8' Deep With 3' x 6' Gate For Transformer								
	a	Galvanized			LF					
	b	Vinyl			LF					

REQUEST FOR PROPOSAL NO. RFP-05C-003J

		DESCRIPTION	QTY	UNIT PRICE		MATERIAL COST	LABOR HOURS	LABOR RATE	TOTAL LABOR	LINE ITEM COST
26		Ground Preparation and Sod Replacement								
	a	Bahia			SQF					
	b	St. Augustine			SQF					
27		Remove and Dispose of Electrical Conduit			LF					
28		Remove and Dispose of Electrical Wire			LF					
29		Remove and Dispose of Sanitary Sewer and Water Piping.			LF					
30		Remove Transformer, Pad, Panels, System Boxes, Rack and Fencing.			EA					
31		Remove and/or Relocate Playground Equipment.			EA					
		<u>Paving</u>								
32		Install Asphaltic Concrete Sidewalks 6' Wide			LF					
33		Install Concrete Sidewalk 4" thick, 6' wide			LF					
34		Concrete Slab Reinforced, 4" thick			SQF					
35		Demolish Asphalt Sidewalks and Base and Remove From Site			LF					
36		Demolish Concrete Sidewalk and Remove From Site.			LF					
37		Repair Asphalt			LF					
38		Resurface Asphalt			LF					
39		Seal coat Asphalt.			LF					
40		Parking Lot Striping			LF					

REQUEST FOR PROPOSAL NO. RFP-05C-003J

		DESCRIPTION	QTY	UNIT PRICE		MATERIAL COST	LABOR HOURS	LABOR RATE	TOTAL LABOR	LINE ITEM COST
41		Parking Bumpers								
	a	Removal			EA					
	b	Install Reused			EA					
	c	Install New			EA					
		<u>Carpentry</u>								
42		Paint T-111 Exterior sheeting			SQF					
43		Paint Primed Ferrous Metal			SQF					
44		Paint Unprimed Ferrous Metal			SQF					
45		Paint Galvanized Metal and Aluminum			SQF					
46		Paint Polyvinyl Chloride			SQF					
47		Provide T-111 Skirting with 8 Ventilation and 2 Access Grills and Attachment to Portable			EA					
48		Construct Lift Station Cover			EA					
		<u>Plumbing</u>								
49		Trenching, Back Fill, Compact to Grade For Water and Sanitary Lines			LF					
50		Water and Sanitary Pipe All Trenching to be included in Line 49								
	a	3/4" PVC Schedule 40			LF					
	b	3/4" PVC Schedule 80			LF					
	c	1" PVC Schedule 40			LF					
	d	1" PVC Schedule 80			LF					
	e	1 1/4" PVC Schedule 40			LF					

REQUEST FOR PROPOSAL NO. RFP-05C-003J

		DESCRIPTION	QTY	UNIT PRICE		MATERIAL COST	LABOR HOURS	LABOR RATE	TOTAL LABOR	LINE ITEM COST
	f	1 1/4" PVC Schedule 80			LF					
	g	1 1/2" PVC Schedule 40			LF					
	h	1 1/2" PVC Schedule 80			LF					
	l	2" PVC Schedule 40			LF					
	j	2" PVC Schedule 80			LF					
	k	2 1/2" PVC Schedule 40			LF					
	l	2 1/2" PVC Schedule 80			LF					
	m	3" PVC Schedule 40			LF					
	n	3" PVC Schedule 80			LF					
	o	4" PVC Schedule 40			LF					
	p	4" PVC Schedule 80			LF					
51		Connect Water to Portable Including All Fittings and Valves			EA					
52		Connect to Existing Water Distribution System Including all Fittings and Valves			EA					
53		Connect Sewer to Portable Including All Fittings and Valves			EA					
54		Connect to Existing Sewer System Including all Fittings and Valves			EA					
55		Disconnects								
	a	Water and Cap at Portable and Main			EA					
	b	Sewer and Cap at Portable and Main			EA					
56		Disconnect and/or Connect Handicap Water Cooler			EA					
57		Handicap Water Cooler			EA					

REQUEST FOR PROPOSAL NO. RFP-05C-003J

		DESCRIPTION	QTY	UNIT PRICE		MATERIAL COST	LABOR HOURS	LABOR RATE	TOTAL LABOR	LINE ITEM COST
58		Packaged Lift Station With Cover								
	a	Duplex pre-fabricated 20 GPM capacity lift station to include 6' manhole, two alternating pumps, valves and pit, wet well influent and effluent piping and fittings, controls and electrical power supply devices safety equipment, appurtenances, and site furnishings. Use hydromatic SK series model, submersible sewage ejector pump or approved equal, minimum 2" diameter			EA					
	b	2 1/2" force main including fittings and valves			EA					
	c	Fire Hydrant			EA					
59		Packaged -Pump provide 208 volt single phase self-contained Pump system including pump, basin, cover, check valve			EA					
60		Disconnect, Remove and reinstall packaged pump system to new location			EA					
		<u>Gutters</u>								
61		Concrete Splash pan for downspout gutter			EA					
62		4" PVC Underground Drain			LF					
63		Install Condensate Drains			LF					
64		Install Dry-Well 3' Deep, 3' diameter, Fill with gravel and geotextile fabric.			EA					

REQUEST FOR PROPOSAL NO. RFP-05C-003J

		DESCRIPTION	QTY	UNIT PRICE		MATERIAL COST	LABOR HOURS	LABOR RATE	TOTAL LABOR	LINE ITEM COST
		<u>Electrical</u>								
65		Provide all Material and Labor to connect Power, Systems, and Grounding at the Portable. Test all Systems and Power.			EA					
66		Disconnect all Power and Systems at Portable and remove all conduit and wire to Systems and Power Rack.			EA					
67		Install Power and Systems Rack. All Conduit, Wire, J-Boxes, Panels, Disconnects, Gutters and Transformers will be Priced Separately.			EA					
68		<u>Disconnects</u>								
		Provide Prices to Purchase, Install and Connect Wiring for the following Items All Disconnects Will Be Heavy Duty with Ground and Neutral Bars (Copper)								
	a	60 Amp - 2 Pole 3 wire H.D. Fusible 120/240 Volt with 2- 60A Dual Element Fuses								
		1) Nema 1 Enclosure			EA					
		2) Nema 3R Enclosure			EA					
	b	100 Amp 2 Pole 3 Wire H.D. Fusible 120/240 Volts with 2-100 Amp Dual Element Fuses								
		1) Nema 1 Enclosure			EA					
		2) Nema 3R Enclosure			EA					

REQUEST FOR PROPOSAL NO. RFP-05C-003J

		DESCRIPTION	QTY	UNIT PRICE		MATERIAL COST	LABOR HOURS	LABOR RATE	TOTAL LABOR	LINE ITEM COST
	c	200 Amp 2 Pole 3 Wire H.D. Fusible 120/240 Volt with 2- 200A Dual Element								
		1) Nema 1 Enclosure			EA					
		2) Nema 3R Enclosure			EA					
	d	100 Amp 3 Pole 4 wire H.D. Fusible 120/240 Volt with 3 - 100 A Dual Element Fuses								
		1) Nema 1 Enclosure			EA					
		2) Nema 3R Enclosure			EA					
	e	200 Amp 3 Pole 4 Wire H.D. Fusible 120/240 Volt with 3 - 200 Amp Dual Element Fuses								
		1) Nema 1 Enclosure			EA					
		2) Nema 3R Enclosure			EA					
	f	400 Amp 3 Pole 4 Wire H.D. Fusible 120/240 Volt with 3-400 Dual Element Fuses								
		1) Nema 1 Enclosure			EA					
		2) Nema 3R Enclosure			EA					
	g	100 Amp 3 Pole 4 wire H.D. Fusible 600 Volt with 3 -100 Amp Dual Element Fuses								
		1) Nema 1 Enclosure			EA					
		2) Nema 3R Enclosure			EA					
	h	200 Amp 3 Pole 4 Wire H.D. Fusible 600 Volt with 3-150/200 Amp Dual Element Fuses								
		1) Nema 1 Enclosure			EA					
		2) Nema 3R Enclosure			EA					

REQUEST FOR PROPOSAL NO. RFP-05C-003J

		DESCRIPTION	QTY	UNIT PRICE		MATERIAL COST	LABOR HOURS	LABOR RATE	TOTAL LABOR	LINE ITEM COST
	I	400 Amp 3 Pole 4 Wire H.D. Fusible 600 Volt with 3-400 Amp Dual Element Fuses								
		1) Nema 1 Enclosure			EA					
		2) Nema 3R Enclosure			EA					
69		<u>Load Centers / Panel Boards</u>								
		120/240 Volt Rated. Cutler Hammer or Square D Panels to include Ground Bars and Neutral Bars. All Bus Bars to be Copper. Include Wire Connection. All To Have Main Breaker Rated for Equipment. Price to Include Installation								
	a	100 Amp 2 Pole 3 wire 12/16 Circuit								
		1) Nema 1 Enclosure			EA					
		2) Nema 3R Enclosure			EA					
	b	100 Amp 3 Pole 4 Wire								
		1) Nema 1 Enclosure			EA					
		2) Nema 3R Enclosure			EA					
	c	200 Amp 2 Pole 3 Wire								
		1) Nema 1 Enclosure			EA					
		2) Nema 3R Enclosure			EA					
	d	200 Amp 3 Pole 4 Wire								
		1) Nema 1 Enclosure			EA					
		2) Nema 3R Enclosure			EA					

REQUEST FOR PROPOSAL NO. RFP-05C-003J

		DESCRIPTION	QTY	UNIT PRICE		MATERIAL COST	LABOR HOURS	LABOR RATE	TOTAL LABOR	LINE ITEM COST
	e	100 Amp 3 Pole 4 Wire 12/16 Circuit								
		1) Nema 1 Enclosure			EA					
		2) Nema 3R Enclosure			EA					
	f	400 Amp 3 Pole 4 Wire 30/40 Circuit								
		1) Nema 1 Enclosure			EA					
		2) Nema 3R Enclosure			EA					
70		<u>Breakers</u>								
		Price to Include Breaker and Mounting Hardware, Installation and Wire Termination								
	a	2 Pole 60 Amp 120/208 V Bolt in Breaker			EA					
	b	2 Pole 80 Amp 120/208 V Bolt in Breaker			EA					
	c	200 Amp 3 Pole 480 Volt in MDP			EA					
	d	400 Amp 3 Pole 480 Volt in MDP			EA					
	e	400 Amp 3 Pole 120/208 Volt in MDP			EA					
	f	200 Amp 3 Pole 120/208 Volt in MDP			EA					
	h	20 Amp 1 Pole 120 Volt			EA					
	l	20 Amp 2 Pole 120/208 Volt			EA					
71		<u>Boxes / Handholes / Gutters</u>								
		All Boxes and Gutters to be Weather Proof. Include all Mounting Hardware.								
	a	12"x12"x6" Hoffman Nema 3R			EA					
	b	18"x18"x6" Hoffman Nema 3R			EA					
	c	8"x8"x6" Galvanized Box			EA					

REQUEST FOR PROPOSAL NO. RFP-05C-003J

		DESCRIPTION	QTY	UNIT PRICE		MATERIAL COST	LABOR HOURS	LABOR RATE	TOTAL LABOR	LINE ITEM COST
	d	12"x12"x6" Galvanized Box			EA					
	e	18"x18"x6" Galvanized Box			EA					
	f	24"x24"x10" Galvanized Box			EA					
	g	8"x8"x5' Gutter Galvanized			EA					
	h	12"x12"x5' Gutter Galvanized			EA					
	l	8"x8"x6" PVC Box with Cover			EA					
	j	10"x10"x6" PVC Box with Cover			EA					
	k	12"x12"x8" PVC box with Cover			EA					
	l	12"x18"x8" PVC Box with Cover			EA					
	m	14"x19" Brooks Box with Cover or Equal			EA					
	n	13"x24" brooks Box with Cover or Equal			EA					
72		<u>Transformers</u>								
		All Transformers to be 480 Volt Primary 120/208 Volt Secondary, 60 HZ, Nema 3R. To Include Rain Guards, Ground Rods, Ground Rod Clamps or Cadweld, Ground Wire, Lugs and all Connections to Line and Load.								
	a	150 KVA - Delta/Wye - General Purpose Outdoor Type, 3 Phase, 62 1/2% rate of Rise, 80 Degrees, Pad Mount.			EA					
	b	75 KVA - Delta/Wye - General Purpose Outdoor Type, 3 Phase, 62 1/2% rate of Rise, 80 Degrees, Pad Mount.			EA					
	c	112.5 KVA - Delta/Wye - General Purpose Outdoor Type, 3 Phase, 62 1/2% rate of Rise, 80 Degrees, Pad Mount.			EA					

REQUEST FOR PROPOSAL NO. RFP-05C-003J

		DESCRIPTION	QTY	UNIT PRICE		MATERIAL COST	LABOR HOURS	LABOR RATE	TOTAL LABOR	LINE ITEM COST
	d	45 KVA - Delta/Wye - General Purpose Outdoor Type, 3 Phase, 62 1/2% rate of Rise, 80 Degrees, Pad Mount.			EA					
73		Trenching for all Electrical Conduit. Trenches to have Multiple Conduit for Power and Systems			LF					
74		<u>Conduit</u>								
		All Conduit Runs to Include Couplings, Strapping, and 2 Connectors with Grounding Bushings. Trenching is not Included in this Line Item. (In Line Item 73) All Empty Conduit to have 200 lb pull String Include 90 Degree Bends and Condulets								
	a	3/4"								
		1) Schedule 40 PVC			LF					
		2) Schedule 80 PVC			LF					
		3) Rigid Galvanized Conduit			LF					
		4) Electrical Metallic Tubing			LF					
	b	1"								
		1) Schedule 40 PVC			LF					
		2) Schedule 80 PVC			LF					
		3) Rigid Galvanized Conduit			LF					
		4) Electrical Metallic Tubing			LF					

REQUEST FOR PROPOSAL NO. RFP-05C-003J

		DESCRIPTION	QTY	UNIT PRICE		MATERIAL COST	LABOR HOURS	LABOR RATE	TOTAL LABOR	LINE ITEM COST
	c	1 1/4"								
		1) Schedule 40 PVC			LF					
		2) Schedule 80 PVC			LF					
		3) Rigid Galvanized Conduit			LF					
		4) Electrical Metallic Tubing			LF					
	d	1 1/2"								
		1) Schedule 40 PVC			LF					
		2) Schedule 80 PVC			LF					
		3) Rigid Galvanized Conduit			LF					
		4) Electrical Metallic Tubing			LF					
	e	2"								
		1) Schedule 40 PVC			LF					
		2) Schedule 80 PVC			LF					
		3) Rigid Galvanized Conduit			LF					
		4) Electrical Metallic Tubing			LF					
	f	2 1/2"								
		1) Schedule 40 PVC			LF					
		2) Schedule 80 PVC			LF					
		3) Rigid Galvanized Conduit			LF					
		4) Electrical Metallic Tubing			LF					
	g	3"								
		1) Schedule 40 PVC			LF					
		2) Schedule 80 PVC			LF					
		3) Rigid Galvanized Conduit			LF					
		4) Electrical Metallic Tubing			LF					

REQUEST FOR PROPOSAL NO. RFP-05C-003J

		DESCRIPTION	QTY	UNIT PRICE		MATERIAL COST	LABOR HOURS	LABOR RATE	TOTAL LABOR	LINE ITEM COST
	h	4"								
		1) Schedule 40 PVC			LF					
		2) Schedule 80 PVC			LF					
		3) Rigid Galvanized Conduit			LF					
		4) Electrical Metallic Tubing			LF					
75		<u>Wire</u>								
		All Power Wire to be THHN Stranded or THWN Stranded COPPER								
	a	# 12			LF					
	b	# 10			LF					
	c	# 8			LF					
	d	# 6			LF					
	e	# 4			LF					
	f	# 3			LF					
	g	# 2			LF					
	h	# 1			LF					
	l	# 0			LF					
	j	# 0 0			LF					
	k	# 0 0 0			LF					
	l	# 0 0 0 0			LF					
	m	250 MCM			LF					
	n	350 MCM			LF					
	o	500 MCM			LF					

REQUEST FOR PROPOSAL NO. RFP-05C-003J

		DESCRIPTION	QTY	UNIT PRICE		MATERIAL COST	LABOR HOURS	LABOR RATE	TOTAL LABOR	LINE ITEM COST
	p	600 MCM			LF					
	q	750 MCM			LF					
	r	22 Ga 2 Pair One Pair Shielded (Intercom)			LF					
	s	22 Ga 15 Pair Overall Shield			LF					
	t	22 Ga 27 Pair Overall Shield			LF					
	u	RG 11 ITV Coax Solid Core w/ Connectors			LF					
	v	RG 59U ITV Coax Solid Core w/ Connectors			LF					
76		<u>Intercom</u>								
		Price to Include All Connections at the Portable and at the Console or J-Box Include Testing of Intercom System								
	a	Purchase and Install Wall Speaker			EA					
	b	Purchase and Install Call Button			EA					
	c	Purchase and Install Punch Down Block			EA					
	d	Purchase and Install Surge Protection (OPX)			EA					
77		<u>Fire Alarm</u>								
		Price to Include All Connections at the Portable and at the Fire Alarm Control Cab. Include Testing of Fire Alarm System								
	a	Purchase and Install Horn/Strobe (interior)			EA					
	b	Purchase and Install Horn/Strobe (exterior)			EA					
	c	Purchase and Install Manual Pull Station			EA					

REQUEST FOR PROPOSAL NO. RFP-05C-003J

		DESCRIPTION	QTY	UNIT PRICE		MATERIAL COST	LABOR HOURS	LABOR RATE	TOTAL LABOR	LINE ITEM COST
	d	Purchase and Install Smoke Detectors			EA					
	e	Purchase and Install Heat Detectors			EA					
	f	Purchase and Install Power Supply Driver with Supervisory Capability			EA					
78		Miscellaneous								
	a	120 Volt Fluorescent 2 Lite Electronic Ballast			EA					
	b	120 Volt Fluorescent 3 Lite Electronic Ballast			EA					
	c	120 Volt Fluorescent 4 Lite Electronic Ballast			EA					
	d	T-8 Fluorescent Lamp			EA					
	e	Single Pole 120 Volt Switch			EA					
	f	3 Way 120 Volt Switch			EA					
	g	Single Switch Plate (Stainless Steel)			EA					
	h	2 Gang Switch Plate (Stainless Steel)			EA					
	l	3 Gang Switch Plate (Stainless Steel)			EA					
	j	120 Volt Duplex Receptacle			EA					
	k	Single Duplex Receptacle Plate (Stainless)			EA					
	l	80 Amp Main Breaker w/Lock Down Kit			EA					
	m	Time Delay Switch (for bathroom light/fan)			EA					
	n	120 Volt GFCI Receptacle w/Cover			EA					
	o	ITV Outlet with Jack and Plate			EA					
	p	Bathroom Exhaust Fan (Motor)			EA					
	q	Bathroom Exhaust Fan			EA					

REQUEST FOR PROPOSAL NO. RFP-05C-003J

		DESCRIPTION	QTY	UNIT PRICE		MATERIAL COST	LABOR HOURS	LABOR RATE	TOTAL LABOR	LINE ITEM COST
	r	Photocell			EA					
	s	PL 13 Single Light Fixture w/ Lamp			EA					
	t	Repair Fluorescent Fixture Tombstones, Ballast Covers, Lenses.			EA					
	U	REPLACE EMERGENCY LIGHT			EA					
	V	REPLACE EMERGENCY LIGHT BATTERY			EA					
	W	REPLACE EMERGENCY LIGHT LAMP								
79		<u>Stairs and Ramps</u>								
		Furnish and install to include all railings, legs pads and necessary hardware.								
	a	5' x 5' Landing			EA					
	c	2 step riser			EA					
	d	3 step riser			EA					
	e	4 step riser			EA					
	f	5 step riser			EA					
	g	10' ramp			EA					
	h	12' ramp			EA					
	l	14' ramp			EA					
	j	16' ramp			EA					
	k	18' ramp			EA					
	l	20' ramp			EA					
	m	24' ramp			EA					
	n	26' ramp			EA					
	o	28' ramp			EA					

REQUEST FOR PROPOSAL NO. RFP-05C-003J

		DESCRIPTION	QTY	UNIT PRICE		MATERIAL COST	LABOR HOURS	LABOR RATE	TOTAL LABOR	LINE ITEM COST
	p	30' ramp			EA					
	q	Turn back ramp and landings as needed to be preapproved by PBDSB.			EA					
	r	Disconnect and relocate Stairs			EA					
	s	Disconnect and relocate Ramps			EA					
	t	Reconnect relocated Stairs			EA					
	u	Reconnect relocated Ramps.			EA					
		<u>Data</u>								
80		Install sufficient 12 strand fiber optic cables from systems rack to closest data cabinet to provide two strands per portable new and existing. Install one 4 strand fiber optic cable to each portable as designated by the PBDSB. Install 1 four port, 1 two port, 1 six port data outlet, and Electronics in each portable Electronics to be supplied by the PBDSB. Terminate all Category 5E data cables and Fiber Optic Cable. Install all wire management and velcro cable ties. Make all necessary splices in fiber optic cables, keep splices to a minimum. Test all Category 5E and Fiber Optic Cables and provide results to PBDSB personnel. All terminations and test to be performed by BICSI Certified personnel, Provide proof of Certification to PBDSB before starting work. PBDSB representative will provide outlet locations. All materials and equipment under this line item will be provided by PBDSB.								

REQUEST FOR PROPOSAL NO. RFP-05C-003J

		DESCRIPTION	QTY	UNIT PRICE		MATERIAL COST	LABOR HOURS	LABOR RATE	TOTAL LABOR	LINE ITEM COST
	a	4 strand fiber optic cable (Brand Rex part # CG-0041)			LF					
	b	12 strand fiber optic cable (Brand Rex part # CG-0121)			LF					
	c	Cat 5E Plenum Cable (Mohawk # M55988)			LF					
	d	Cat 5E Non- Plenum Cable (Mohawk # M55989)			LF					
	e	Mini - Jacks (Panduit # CJ588IW)			EA					
	f	2 Port Face Plates (Panduit # CFPE2IW)			EA					
	g	4 Port Face Plates (Panduit # CFPE4IW)			EA					
	h	6 Port Face Plates (Panduit # CFPW6IW)			EA					
	l	Fiber Optic Coupling Module (Panduit # CMSTIW)			EA					
	j	Fiberlok II Splice (3M # 2529)			EA					
	k	6100 Hot Melt Fiber Connectors (3M #80-611-2753-3)			EA					

REQUEST FOR PROPOSAL NO. RFP-05C-003J

		DESCRIPTION	QTY	UNIT PRICE		MATERIAL COST	LABOR HOURS	LABOR RATE	TOTAL LABOR	LINE ITEM COST
81		Furnish and install the following items								
		Install sufficient 12 strand fiber optic cables from systems rack to closest data cabinet to provide two strands per portable new and existing. Install one 4 strand fiber optic cable to each portable as designated by the PBDSB. Install 1 four port, 1 two port, 1 six port data outlet, and Electronics in each portable Electronics to be supplied by the PBDSB. Terminate all Category 5E data cables and Fiber Optic Cable. Install all wire management and velcro cable ties. Make all necessary splices in fiber optic cables, keep splices to a minimum. Test all Category 5E and Fiber Optic Cables and provide test results to PBDSB personnel. All terminations and test to be performed by BICSI Certified personnel, Provide proof of Certification to PBDSB before starting work. PBDSB representative will provide outlet locations.								
	a	4 strand fiber optic cable (Brand Rex part # CG-0041)			LF					
	b	12 strand fiber optic cable (Brand Rex part # CG-0121)			LF					
	c	Cat 5E Plenum Cable (Mohawk # M55988)			LF					
	d	Cat 5E Non- Plenum Cable (Mohawk # M55989)			LF					
	e	Mini - Jacks (Panduit # CJ588IW)			EA					

REQUEST FOR PROPOSAL NO. RFP-05C-003J

		DESCRIPTION	QTY	UNIT PRICE		MATERIAL COST	LABOR HOURS	LABOR RATE	TOTAL LABOR	LINE ITEM COST
	f	2 Port Face Plates (Panduit # CFPE2IW)			EA					
	g	4 Port Face Plates (Panduit # CFPE4IW)			EA					
	h	6 Port Face Plates (Panduit # CFPW6IW)			EA					
	l	Fiber Optic Coupling Module (Panduit # CMSTIW)			EA					
	j	Fiberlok II Splice (3M # 2529)			EA					
	k	6100 Hot Melt Fiber Connectors (3M #80-611-2753-3)			EA					
82		Demolition of Type 6 Wood Portable								
	a	Disconnect all Power and Systems			EA					
	b	Remove and Demolish Wood Stairs and Ramps			EA					
	c	Demolish Wooden Portable			LF					
	d	Demolish Concrete Sidewalks			LF					
	e	Remove all Freon,			LB					
	f	Remove all Lamps			EA					
	g	Remove all Ballast			EA					
	h	Remove all Batteries			EA					
	l	Remove all Debris from Site.			CY					
	j	Remove all Plumbing Piping			EA					
	k	Remove Lift Stations			EA					
	l	Grade and Replace Sod as Needed			CY					

REQUEST FOR PROPOSAL NO. RFP-05C-003J

		DESCRIPTION	QTY	UNIT PRICE		MATERIAL COST	LABOR HOURS	LABOR RATE	TOTAL LABOR	LINE ITEM COST
83		<u>Fire Protection Installation</u>								
		Providing of design, labor, material and equipment necessary to complete a wet automatic fire sprinkler systems								
84		MAKE REPAIR TO EXISTING IRRIGATION SYSTEM OR MODIFY TO ALLOW FOR THE INSTALLATION OF PORTABLES. USE SCHEDULE 40 PVC TO INCLUDE ALL FITTINGS.								
	A	ROTARY HEAD			EA					
	B	½ MIST HEAD			EA					
	C	¼ MIST HEAD			EA					
	D	FULL MIST HEAD			EA					
85		<u>Unit Prices For Labor</u>								
		Certain Purchase orders may require the proposer to complete task on a time and materials basis. Such purchase orders will be invoiced by the proposer for materials actually used and for labor provided as based on hourly rates provided below. Completed labor rates as required below must be provided. Proposals, which do not include the following, will not be considered. (Please provide labor rates in figures only)								

REQUEST FOR PROPOSAL NO. RFP-05C-003J

			<u>Normal Rate</u>				<u>Premium Rate</u>	-		
	1	LABORER	\$	per hour			\$		per hour	
	2	CARPENTER JOURNEY PERSON	\$	per hour			\$		per hour	
	3	CARPENTER FOREPERSON	\$	per hour			\$		per hour	
	4	CARPENTER HELPER	\$	per hour			\$		per hour	
	5	ELECTRICAL JOURNEY PERSON	\$	per hour			\$		per hour	
	6	ELECTRICAL FOREPERSON	\$	per hour			\$		per hour	
	7	ELECTRICAL HELPER	\$	per hour			\$		per hour	
	8	PLUMBING JOURNEY PERSON	\$	per hour			\$		per hour	
	9	PLUMBING FOREPERSON	\$	per hour			\$		per hour	
	10	PLUMBING HELPER	\$	per hour			\$		per hour	
	11	MASON JOURNEY PERSON	\$	per hour			\$		per hour	
	12	MASON FOREPERSON	\$	per hour			\$		per hour	
	13	MASON HELPER	\$	per hour			\$		per hour	
	14	ROOFING JOURNEY PERSON	\$	per hour			\$		per hour	
	15	ROOFING FOREPERSON	\$	per hour			\$		per hour	
	16	ROOFING HELPER	\$	per hour			\$		per hour	
	17	OPERATOR	\$	per hour			\$		per hour	
	18	IRRIGATION JOURNEY PERSON	\$	per hour			\$		per hour	
	19	IRRIGATION HELPER	\$	per hour			\$		per hour	
	*	Premium Rate--Weekend and Holidays								