



Periodic Performance Evaluation Glossary

Scoring Criteria

4 = Excellent | 3 = Good | 2 = Satisfactory | 1 = Poor | 0 = Unacceptable

Definitions of Rated Areas

1. **Quality of the Work.** The Firm “builds in quality” by rejecting poor quality work and materials without prompting by District staff. When deficient work is found, the Firm immediately corrects the work without argument.
2. **Customer Sensitivity.** The Firm understands and seeks to satisfy the needs of the district, makes suggestions to improve the design and constructs the project in a manner that minimizes interruptions to operations.
3. **Cost Awareness.** The Firm resolves issues in a manner that minimizes cost impacts, proposes “value engineering” cost savings and avoids unwarranted claims for additional compensation.
4. **Diversity Goals.** The Firm is committed to the participation of minority and small business groups in the project and is achieving the contract participation goals.
5. **Project Management.** The Firm manages, coordinates and directs its workforce, suppliers and subcontractors to efficiently advance the progress and quality of the work.
6. **Technical Competence.** The Firm studies and understands the technical requirements of the contract documents, specifically, the plans and specifications. The Firm exhibits the experience and resources necessary to accomplish project requirements.
7. **Safety.** The Firm complies with OSHA requirements and is attentive to safety during all construction activities. The Firm performs safety inspections and conducts regular safety training sessions with all workers.
8. **Schedule.** The Firm prepares a complete project schedule that fulfills the contract requirements, prosecutes the work as to maintain the project schedule and provides monthly schedule updates that reflect the progress of the work.
9. **Submittals, RFIs, RFPs, Documentation and Close Out.** The Firm submits all project related contract documentation in a timely manner. Documentation is complete and technically accurate, provides the information necessary to address issues, and accomplishes contract requirements.
10. **Environmental Compliance.** The Firm is aware of the sensitivity of the environment and takes necessary precautions. The Firm complies with all conditions of environmental permits and appropriate laws and regulations.

	# of PPE's	Page Avg TTLs	Total Project Average		
Song & Associates				Total Number of PPE's	151
				Number of Projects	13
H.L.Watkins MS	20	65.73	3.29		
02-NNN Area Acreage High	14	49.5	3.54		
02-NNN Buildout Bldg 7	4	13.5	3.38		
Lake Park Elementary	1	3.5	3.50		
Beacon Cove Elementary Class Mod	2	6.2	3.10		
Boca Raton Elementary	1	3.5	3.50		
William T. Dwyer High	17	55.97	3.29		
West Boca Raton High Buildout #12	4	11.9	2.98		
Meadow Park	15	54.6	3.64		
Palm Beach Public	20	59.18	2.96	Current Rating Based on Data	3.22
Palm Springs EL	21	63.86	3.04		
Jerry Thomas Elementary	19	53.93	2.84		
Wellington Area 02-JJ	13	45.4	3.49		