



### **POLICY 3.41**

**4-D** I recommend that the Board adopt the proposed new Policy 3.41, entitled “Length of School Administrative/Instructional Staff Contracts.”

[Contact: Darron Davis, PX 48953.]

#### **Adoption**

#### **CONSENT ITEM**

- The Board approved development of this revised Policy at the development reading on November 4, 2009.
- This proposed new policy is being brought forth as a result of action in the 2009 legislative session, during which the Legislature amended subsection (3)(f) of Fla. Stat. §1011.60 to require specific School Board approval to allow principals, other school site administrators, and instructional staff to work more than 10 calendar months within the fiscal year.
- At the July 1, 2009 meeting, the School Board approved a Resolution to specifically approve principals, other school site administrators, and instructional staff to work more than 10 calendar months during FY2010.
- This matter is being recommended as a policy because the new legislation also required that the Board adopt rules relating to this issue.
- The related Resolution, with similar wording, is attached for ease of reference.

**POLICY 3.41**

**LENGTH OF SCHOOL ADMINISTRATIVE/INSTRUCTIONAL STAFF CONTRACTS**

1. Purpose: To further implement subsection (3)(f) to Fla. Stat. § 1011.60 by providing specific School Board approval through this Policy to allow principals, other school site administrators, and instructional staff to work more than 10 calendar months within the fiscal year.
2. Policy: Expenditures for principals, other school site administrators, and instructional staff will be in accordance with School Board approved job descriptions and salary schedules.
3. The contract period of 10 months means anyone employed up to a 206-duty day contract; that contracts exceeding 10 months may have duty pay periods of 216, 226, 12 months, or as otherwise approved by the Board as being more than 206-days. The instructional 196-duty day contract is considered a 10-month contract in accordance with the Collective Bargaining Agreement between the School Board and the Palm Beach County Classroom Teachers Association.
4. The Board specifically approves that principals, other school site administrators, and instructional staff may serve more than 10 calendar months of service as authorized by each respective budgeted job assignment. Additionally, other employees may work a 10 calendar month or longer contract as outlined within their respective collective bargaining agreements.

STATUTORY AUTHORITY: Fla. Stat. §§ 1001.32(2); 1001.41(1) & (2); 1001.42 (5) & (26); 1001.43 (11); 1012.23(1)

LAWS IMPLEMENTED: Fla. Stat. §§ 1001.60(3)(f); 1001.42(5); 1012.23(1)

HISTORY:  / 2009





## **SCHOOL BOARD OF PALM BEACH COUNTY**

### **Budget Resolution**

RESOLUTION OF THE SCHOOL BOARD OF PALM BEACH COUNTY, FLORIDA, PURSUANT TO FLORIDA STATUTES SECTION 1011.60(3)(f) AS AMENDED BY SENATE BILL 1676 (2009 REGULAR SESSION), TO SPECIFICALLY APPROVE PRINCIPALS, OTHER SCHOOL ADMINISTRATORS, AND INSTRUCTIONAL STAFF TO WORK MORE THAN 10 CALENDAR MONTHS IN FISCAL YEAR 2010. CONTRACTS BEYOND 10 MONTHS ARE NECESSARY FOR SELECT SCHOOL BASED PERSONNEL TO OPERATE THE SCHOOL DISTRICT IN AN EFFICIENT MANNER.

**WHEREAS**, Senate Bill 1676 (2009 regular session) was approved by the Governor on May 27, 2009 as Florida Laws Chapter 2009-59 and amended Florida Statutes Section 1011.60(3)(f); and

**WHEREAS**, Florida Statutes Section 1011.60(3)(f), as amended by SB1676 (2009 regular session), now requires district school boards to specifically approve principals, other school site administrators, and instructional staff to serve more than 10 months of service; and

**WHEREAS**, the School Board declares that expenditures for principals, other school site administrators, and instructional staff will be in accordance with School Board approved job descriptions and salary schedules; and

**WHEREAS**, the School Board declares that the contract period of 10 months means anyone employed up to a 206-duty day contract; that contracts exceeding 10 months may have duty day periods of 216, 226, 12 months, or as otherwise approved by the Board as being more than 206-days. The instructional 196-duty day contract is considered a 10-month contract in accordance with the Collective Bargaining Agreement between the School Board and the PBC Classroom Teachers Association.

**NOW THEREFORE**, be it resolved as follows:

1. The Board hereby specifically approves that principals, other school site administrators, and instructional staff may serve more than 10 calendar months of service as authorized under the respective job descriptions.
2. Be it further resolved that this Resolution be spread upon the minutes of this School Board.

**DULY PASSED AND ADOPTED**, at a special public meeting this 1<sup>st</sup> day of July, 2009.

THE SCHOOL BOARD OF PALM BEACH  
COUNTY, FLORIDA

By: \_\_\_\_\_  
William G. Graham, Chairman

Attest: \_\_\_\_\_  
Arthur C. Johnson, Superintendent and  
Secretary of the School Board

(Seal)

Filed with the Clerk of the School Board  
this 1<sup>st</sup> day of July, 2009

\_\_\_\_\_  
Alicia Gent

Prepared by: Michael J. Burke  
Michael J. Burke, Chief Financial  
Officer

Reviewed for Legal Sufficiency: Bruce A. Harris