



POLICY 3.85

4-B I recommend that the Board adopt the proposed revised Policy 3.85, to be renamed “Employment of Substitute Teachers, Teachers of Adult Education, and Nondegreed Teachers of Career Programs.”

[Contact: Pat Kaupe, PX 48043.]

Adoption

CONSENT ITEM

- The Board approved development of this revision at the first reading on May 30, 2007.
- The initiative to revise this Policy originated with the Director of Recruitment and Retention, as to changing the 60-hour college-credit requirement to 30 hours for nondegreed substitute teachers (see line 11). Other updates were included for consistency with current law and practice.
- Statutory citations and terminology are also updated.

POLICY 3.85

1 EMPLOYMENT OF SUBSTITUTE TEACHERS, PART-TIME TEACHERS OF ADULT
2 EDUCATION, AND VOCATIONAL, AND NONDEGREED VOCATIONAL TEACHERS
3 OF CAREER PROGRAMS
4

- 5 1. The Board authorizes the Superintendent to employ substitute, ~~part-time adult,~~
6 ~~part-time vocational, and nondegreed vocational teachers,~~ teachers of adult
7 education, and nondegreed teachers of career programs.
- 8 2. All the above referenced teachers must file a complete set of fingerprints as
9 stipulated for employment, as required by Fla. Stat. § 1012.39.
- 10 3. Nondegreed substitute teachers are required to show evidence of a minimum of
11 thirty (60~~30~~) semester hours of college credit. Compensation for substitute
12 teachers can be found on the District's website at
13 <http://www.palmbeach.k12.fl.us/Jobs/pdfs/SUBSTITUTETEACHERS.pdf>, and that
14 document is incorporated herein by reference.
- 15 4. For adult and ~~vocational education~~ career program teachers, as provided by
16 Florida law, a bachelor's degree or the appropriate license and/or verifiable work
17 experience is needed required.
- 18 5. ~~Part-time adult and vocational teachers who are employed less than 160 hours per~~
19 ~~year are permitted to forego certificate requirements. The above-referenced~~
20 ~~teachers must meet the requirements for their position and follow the employment~~
21 ~~procedures as set in the Florida Statutes and State Board of Education Rules,~~
22 ~~including but not limited to Fla. Stat. §§ 1012.24, 1012.35, 1012.39, and 1012.43;~~
23 ~~and SBER 6A-1.0502, 6A-1.0503, 6A-4.001, 6A-6.010 and 6A-6.014.~~

24 STATUTORY AUTHORITY: Fla. Stat. §§ ~~120.53, 230.22, 231.001, 231.1725~~ FS
25 1001.41(2); 1001.43(11); 1012.23(1), 1012.39

26 LAWS IMPLEMENTED: Fla. Stat. §§ ~~230.23(5), 231.47, 236.0711,~~ FS 1012.22,
27 1012.35, 1012.39, 1012.24, 1012.43

28 HISTORY: ~~New: 7/11/90 (replaces previous 3.85 and 3.97);~~ ___/___ 2007

Legal Signoff:

The Legal Department has reviewed proposed Policy 3.85 and finds it legally sufficient for adoption by the Board.

Attorney

Date