



POLICY 5.184

4-A I recommend that the Board adopt the proposed new Policy 5.184, entitled “Use and Parking of Private Motor Vehicles on School Property by High School Students.”

[Contact: Dr. Constance Tuman-Rugg, PX 48549 and Eric Stern, PX 47450.]

Adoption

CONSENT ITEM

- The Board approved development of this revised Policy at the development reading on April 7, 2010.
- The purpose of this policy is to provide standards for the use and parking of private motor vehicles on school property by high school students, to maintain order and discipline in the schools and to protect the health, safety and welfare of students and school personnel.
- A District-wide application form for a student to apply for a parking permit—PBSD Form 1974—is incorporated by reference as part of the policy.

POLICY 5.184

1 **USE AND PARKING OF PRIVATE MOTOR VEHICLES ON SCHOOL PROPERTY BY**
2 **HIGH SCHOOL STUDENTS**
3

- 4 1. **Purpose.** The purpose of this policy is to provide standards for the use and
5 parking of private motor vehicles on school property by high school students, to
6 maintain order and discipline in the schools and to protect the health, safety and
7 welfare of students and school personnel.
- 8 2. **Authority.** The School Board is authorized by §1001.43(1) (f), Florida Statutes,
9 to adopt policies regulating student automobile use and parking.
- 10 3. **Applicability.** This policy applies to all high school students.
- 11 4. **General Statement of Policy.** Parking on school property is a privilege, not a right
12 that may be afforded to high school students. Permission for students to park
13 private motor vehicles in school parking lots during the school day must be secured
14 from the school principal.
- 15 a. Students who wish to drive to and park at their school shall comply with the
16 rules and regulations established by the principal of their school and policies
17 established by the School Board.
- 18 b. A failure of a student to comply with the local school rules and regulations and
19 School Board policy may be reason for revocation of school driving and
20 parking privileges as well as other disciplinary action. Penalties for violations
21 shall be determined by the principal and communicated annually to the
22 students, parents and guardians, and school personnel.
- 23 5. **Local School Rules and Regulations.** The School Board hereby authorizes
24 high school principals to develop and publish local rules and regulations
25 procedures governing the conditions under which students may be granted
26 permission to use the parking facilities available on school property. These rules
27 and regulations must be consistent with any federal and state law requirements.
28 The local school rules and regulations shall include, but not be limited to, the
29 following:
- 30 a. A general statement indicating that any student who drives to school and park
31 in the school lot during school hours must obtain a parking permit. Students
32 and parents must submit a completed application form [PBSD Form 1974](#)
33 ([General Parking Section – Parking Permit for Students](#)), that is signed by the
34 student and his/her parent and notarized. This form is attached and
35 incorporated herein by reference as part of this policy and currently can be
36 found on the District's website at:

- 37 <http://www.palmbeach.k12.fl.us/Records/FormSearch.asp>.
- 38 b. A requirement for students to have a valid operator's license, vehicle
39 registration and show evidence of maintaining the minimum state
40 requirements of financial responsibility and/or insurance to be considered for a
41 parking permit.
- 42 c. The following statement: "By issuance of this permit, neither the school nor
43 the School Board of Palm Beach County assumes any liability for any property
44 damage to any private motor vehicle, or items of personal property left in/on
45 them, including parking permits, while the motor vehicle is parked or operated
46 on school property. The owner/operator(s) of all private motor vehicles accept
47 responsibility for their own property and agree that they are parking at their
48 own risk."
- 49 d. An annual determination of the number of parking spaces on the school
50 premises to be made available for student parking and a designation of the
51 student parking area.
- 52 e. A process permitting high school students to apply and receive approval for
53 parking in the designated areas, including a written priority standard for the
54 issuance of parking permits by grade levels, and/or other factors as
55 determined by the principal.
- 56 f. Parking fees.
- 57 g. Acts, other than the infractions as outlined in PBS Form 1974, which may
58 cause a student to lose his or her parking privileges.
- 59 h. The school administrative staff's right to cancel or remove the parking permit
60 of any student who is operating his or her motor vehicle on the school campus
61 in any manner which is considered detrimental to the health, safety and
62 welfare of other students, staff or visitors.
- 63 i. Consequences for driving violations, parking without a permit, or other school
64 violation may include suspension or revocation of the parking permit,
65 disciplinary action, booting by the police and/or towing at the student's
66 expense.
- 67 j. A statement that a student vehicle parked on school property may be
68 searched by the principal or designee upon reasonable suspicion to believe
69 that the vehicle contains controlled substances, alcoholic beverages,
70 weapons, stolen property, or other contraband. A student will be subject to
71 the withdrawal or revocation of parking privileges and to discipline if the
72 student refuses to open a locked motor vehicle, or its compartments, under
73 the student's control at the request of the principal/designee. "Reasonable

74 suspicion” means that a school official has grounds to believe that the search
75 will result in evidence of a violation of School Board policy, local school rules
76 and regulations, and/or law. Reasonable suspicion may be based on a school
77 official’s personal observation, a report from a student, parent or staff member,
78 a student’s suspicious behavior, or other reliable information.

79 6. **Publication of Local Rules and Regulations.** A statement of the local school
80 rules and procedures shall be made available to all students, parents and
81 guardians, and school personnel at the beginning of each school year. The
82 statement also shall be published in the student handbook or published on the
83 school’s website.

84 STATUTORY AUTHORITY: Fla. Stat. §§ 1001.41(2), 1001.42
85 LAWS IMPLEMENTED: Fla. Stat. §§ 1001.32(2); 1001.43, 1006.07
86 HISTORY: (Previously a portion of Policy 7.17); __/ __ 2010

Legal Signoff:

The Legal Department has reviewed proposed Policy 5.184 and finds it legally sufficient for development by the Board.

Attorney

Date



Decal Number (office use only)

General Parking Section Parking Permit For Students

Student Name (first, middle initial, last)		Grade	Student Number
School		Driver's License Number	

Parking decals will be sold based on availability and an eligibility list determined by the principal/designee. In order to obtain a parking decal you must complete this form. This form will not be accepted if any area is blank. A dated, notarized signature from the student and a parent or legal guardian is required. With this completed form, submit the following:

1. Vehicle registration or photocopy of vehicle registration
2. Valid driver's license
3. Valid vehicle insurance card
4. School photo identification
5. A money order or check payable to your school in the amount listed in the school fee schedule.

VEHICLE INFORMATION

Vehicle Registered To	Vehicle Make	Vehicle Model	Vehicle Color
Insurance Company	Policy Number	Tag Number	

RULES AND REGULATIONS

Any of the following infractions may result in the loss of campus parking privileges either temporarily or permanently. The cost of the parking permit will not be refunded.

1. The parking decal or hang-tag must be on display through the front windshield and the permit number easily viewed from the outside of the vehicle at all times while on campus.
2. The parking decal or hang-tag must be used for the vehicle identified within this permit. Any changes in vehicle use or specific vehicle being driven must be submitted to the school immediately.
3. Violation of any traffic or criminal laws and/or School District/school rules.
4. Discourteous, reckless, or defiant road behavior.
5. Exceeding speed limit is of 5 mph on campus.
6. Unsafe acts, (i.e. riding on car hoods, bumpers, radiators, fenders, spinning wheels, burning rubber, running board, etc.) will result in suspension of parking privileges.
7. Unauthorized vehicles will not be permitted on campus. These vehicles will be towed away at the owner's expense or booted with a \$25.00 removal fee.
8. Students are not permitted to remain in parking lots or to sit in parked vehicles before school, during school, during lunch, or at the completion of the school day.
9. Students are to park in their designated parking lots only. Students are not permitted to park in staff parking lots, visitor lots or in non-designated parking areas.
10. Any student caught duplicating or falsifying a parking permit or transferring the permit to another person will lose their parking permit privilege.
11. A radio, tape player, or other mechanical sound making device or instrument from within the motor vehicle cannot be louder than necessary for the convenient hearing by persons inside the vehicle in areas adjoining the school.
12. Students shall not use cell phones or other wireless devices while driving.
13. Operators of motor vehicles must use seat belts and passengers must use seat belts or child restraining devices as required by law.
14. No student is allowed to ride in the back of a pick-up or flat-bed truck.
15. If an accident occurs on campus and is not reported immediately to the administration by the student(s) involved, then the student(s) will lose their parking privileges for the duration of the school year and/or duration of their enrollment at the school.

Schools may adopt additional rules.

Read the following carefully before signing below.

I understand that the parking lot is public property, which is under the control of the school. I will prominently display the school issued parking permit on the vehicle designated on this form. I agree that the vehicle the student drives onto property of The School District of Palm Beach County, Florida (The School District) will not be used to transport or store contraband of any kind, nor will the student violate any rules listed in the Student Handbook or the School District Code of Conduct, nor will the student violate any State Uniform Traffic Control or criminal laws. I hereby understand and give the School District of Palm Beach County and the school listed on this form my consent for the principal/designee to search the vehicle the student brings onto School District property upon reasonable suspicion that illegal, prohibited, harmful items or substances, or stolen property may be concealed therein. I acknowledge that refusal to cooperate with the request to search my vehicle shall result in the revocation of the student's parking permit for two (2) years from the date of refusal. If the student's vehicle is on School District property without the appropriate decal displayed, said vehicle may be towed at my expense. Any violation of the above may result in the loss of the student's parking privileges. I also understand that the school listed on this form and The School District of Palm Beach County are NOT responsible or liable for any damage to my vehicle or the contents within it. I have been advised to keep my car locked.

"By issuance of this permit, the School District of Palm Beach County does not assume liability for any property damage to any private vehicle parked on the property. The owner/operator(s) of all private vehicles accept responsibility for their own property and agree that they are parking at their own risk."

Signature of Student

Date

Signature of Parent/Legal Guardian

Date

STATE OF FLORIDA, COUNTY OF PALM BEACH

Sworn to (or affirmed) and subscribed before me this _____ day of _____, _____(year),
by (parent's name) _____ Who is personally known to me
or who produced as identification _____

Signature of Notary Public – State of Florida

*Print, Type, or Stamp Commissioned Name
of Notary Public, Commission Number and
Expiration Date*

STATE OF FLORIDA, COUNTY OF PALM BEACH

Sworn to (or affirmed) and subscribed before me this _____ day of _____, _____(year),
by (student's name) _____ Who is personally known to
me or who produced as identification _____

Signature of Notary Public – State of Florida

*Print, Type, or Stamp Commissioned Name
of Notary Public, Commission Number and
Expiration Date*