



POLICY 6.031

- 4-F** I recommend that the Board approve repeal-adoption of the proposed repeal of Policy 6.031, entitled "School Food Service Meal Accounts."

[Contact: Mike Burke, PX 48584 and Allison Monbleau, PX 52021.]

Repeal-Adoption

CONSENT ITEM

- The proposed policy was approved for repeal-development at the February 25, 2015 Board meeting.
- The language found in this policy is being incorporated in the revision of Policy 6.185, entitled "School Food Service Management"

POLICY 6.031

SCHOOL FOOD SERVICE MEAL ACCOUNTS

1
2 ~~1. Purpose. The purpose of this policy is to establish consistent meal account~~
3 ~~procedures throughout the School District. The goals of the policy are:~~

4 ~~a. To treat all students with respect in the serving line regarding meal~~
5 ~~accounts regardless of the student's eligibility status;~~

6 ~~b. To establish policies that are age appropriate;~~

7 ~~c. To encourage the parent/guardian to assume the responsibility of meal~~
8 ~~payments and to promote self-responsibility of the student; and~~

9 ~~d. To establish a consistent district policy regarding overdrawn accounts and~~
10 ~~collection of negative balances.~~

11 ~~2. Adherence to USDA Guidelines. In accordance with the USDA guidelines for~~
12 ~~participating in the National School Breakfast, Lunch, and Snack Programs, all~~
13 ~~students who meet the criteria for eligibility for free benefits will not be denied a~~
14 ~~breakfast or a lunch meal for any reason. It is the parent/guardian's responsibility~~
15 ~~to apply for benefits if needed; however, the USDA guidelines permit the principal~~
16 ~~or designee to complete an application for a student known to be needy. Federal~~
17 ~~guidelines for principals may be obtained from the School Food Service~~
18 ~~Department.~~

19 ~~3. Unpaid Meals or Overdrawn Meal Accounts. Meal charges are for emergency~~
20 ~~use only and are designed to cover situations when parents or students forget to~~
21 ~~bring or provide funds for meals. The School District shall follow the guidelines~~
22 ~~below for unpaid meals for the designated school/grade-level group.~~

23 ~~a. Elementary Schools:~~

24 ~~i. Elementary school students are allowed to overdraw their cafeteria~~
25 ~~account by a maximum of three paid lunch meal equivalents.~~

26 ~~ii. Anytime a student does not have enough money to purchase a~~
27 ~~meal, the student will receive the meal of his/her choice until such~~
28 ~~time that the student attempts to make a purchase that would result~~
29 ~~in an account balance that would exceed the three paid lunch meal~~
30 ~~equivalents. The parent/guardian will be notified verbally or in~~
31 ~~writing of the negative account balance.~~

32 ~~iii. For any meal purchase where the account would result in a charge~~
33 ~~of more than three paid lunch meal equivalents, the student will~~
34 ~~receive a nutritious replacement meal of a cheese sandwich on~~
35 ~~whole wheat bread and a choice of a low fat milk or a 100% fruit~~

36 juice (documented food allergies will be accommodated). An
37 Overdrawn Account Letter will be sent home with the student at
38 such time.

39 iv. No student will be allowed to charge a la carte.

40 b. Middle Schools:

41 i. Middle school students are allowed to overdraw their cafeteria
42 account by a maximum total of one paid lunch meal equivalents.

43 ii. The parent/guardian will be notified verbally or in writing of the
44 negative account balance. The student will receive the meal of
45 his/her choice until such time that the account balance would
46 exceed the one paid lunch meal equivalent.

47 iii. No student will be allowed to charge a la carte.

48 c. High Schools:

49 i. No purchases will be allowed without proper payment.

50 The replacement meal as provided in this section is provided at no cost to
51 the student. The School District recognizes that such replacement meal
52 cost is non-reimbursable to the School District.

53 4. All Students.

54 a. In repeated instances of any student not having funds to cover his or her
55 meals, the parents or guardian shall be provided with information on the
56 application process for free or reduced priced meals.

57 b. An unpaid food service debt will follow a student from pre-K through High
58 School.

59 5. Adults.

60 a. No purchases will be allowed without proper payment. Adults may pay for
61 meals in advance.

62 6. Delegation of Authority Regarding Unpaid Balances. The Superintendent, or
63 designee, shall establish guidelines for the collection of all food service related
64 charges due to the School District, including but not limited to the establishment
65 of a mutually agreed upon payment plan until an account is paid in full, the use of
66 a collection agency, and write-off of uncollectible debt.

STATUTORY
AUTHORITY:

Fla. Stat. §§ 1001.41; 1001.42(14)

LAWS
IMPLEMENTED: Fla. Stat. § 1006.06

STATE BOARD OF
EDUCATION RULES: F.A.C. 6A-7.0411

HISTORY: 9/3/2008; Repealed: __/__/2015.

Legal Signoff:

The Legal Department has reviewed the proposed repeal of Policy 6.031 and finds it legally sufficient for repeal-adoption by the Board.



Attorney



Date