



POLICY 6.031

5-E I recommend that the Board approve development of the proposed repeal of Policy 6.031, entitled “School Food Service Meal Accounts.”

[Contact: Mike Burke, PX 48584 and Steve Bonino, 52000.]

Repeal-Development CONSENT ITEM

- This policy is proposed for repeal as any applicable policy has been incorporated into Policy 6.185 (School Food Service Management Policy).

POLICY 6.031

~~School Food Service Meal Accounts~~

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2 ~~1. Purpose. The purpose of this policy is to establish consistent meal account~~
3 ~~procedures throughout the School District. The goals of the policy are:~~

4 ~~a. To treat all students with respect in the serving line regarding meal~~
5 ~~accounts regardless of the student's eligibility status;~~

6 ~~b. To establish policies that are age appropriate;~~

7 ~~c. To encourage the parent/guardian to assume the responsibility of meal~~
8 ~~payments and to promote self-responsibility of the student; and~~

9 ~~d. To establish a consistent district policy regarding overdrawn accounts and~~
10 ~~collection of negative balances.~~

11 ~~2. Adherence to USDA Guidelines. In accordance with the USDA guidelines for~~
12 ~~participating in the National School Breakfast, Lunch, and Snack Programs, all~~
13 ~~students who meet the criteria for eligibility for free benefits will not be denied a~~
14 ~~breakfast or a lunch meal for any reason. It is the parent/guardian's responsibility~~
15 ~~to apply for benefits if needed; however, the USDA guidelines permit the principal~~
16 ~~or designee to complete an application for a student known to be needy. Federal~~
17 ~~guidelines for principals may be obtained from the School Food Service~~
18 ~~Department.~~

19 ~~3. Unpaid Meals or Overdrawn Meal Accounts. Meal charges are for emergency~~
20 ~~use only and are designed to cover situations when parents or students forget to~~
21 ~~bring or provide funds for meals. The School District shall follow the guidelines~~
22 ~~below for unpaid meals for the designated school/grade level group.~~

23 ~~a. Elementary Schools:~~

24 ~~i. Elementary school students are allowed to overdraw their cafeteria~~
25 ~~account by a maximum of three paid lunch meal equivalents.~~

26 ~~ii. Anytime a student does not have enough money to purchase a~~
27 ~~meal, the student will receive the meal of his/her choice until such~~
28 ~~time that the student attempts to make a purchase that would result~~
29 ~~in an account balance that would exceed the three paid lunch meal~~
30 ~~equivalents. The parent/guardian will be notified verbally or in~~
31 ~~writing of the negative account balance.~~

32 ~~iii. For any meal purchase where the account would result in a charge~~
33 ~~of more than three paid lunch meal equivalents, the student will~~
34 ~~receive a nutritious replacement meal of a cheese sandwich on~~

35 ~~whole wheat bread and a choice of a low fat milk or a 100% fruit~~
36 ~~juice (documented food allergies will be accommodated). An~~
37 ~~Overdrawn Account Letter will be sent home with the student at~~
38 ~~such time.~~

39 ~~iv. No student will be allowed to charge a la carte.~~

40 ~~b. Middle Schools:~~

41 ~~i. Middle school students are allowed to overdraw their cafeteria~~
42 ~~account by a maximum total of one paid lunch meal equivalents.~~

43 ~~ii. The parent/guardian will be notified verbally or in writing of the~~
44 ~~negative account balance. The student will receive the meal of~~
45 ~~his/her choice until such time that the account balance would~~
46 ~~exceed the one paid lunch meal equivalent.~~

47 ~~iii. No student will be allowed to charge a la carte.~~

48 ~~c. High Schools:~~

49 ~~i. No purchases will be allowed without proper payment.~~

50 ~~The replacement meal as provided in this section is provided at no cost to~~
51 ~~the student. The School District recognizes that such replacement meal~~
52 ~~cost is non reimbursable to the School District.~~

53 ~~4. All Students:~~

54 ~~a. In repeated instances of any student not having funds to cover his or her~~
55 ~~meals, the parents or guardian shall be provided with information on the~~
56 ~~application process for free or reduced priced meals.~~

57 ~~b. An unpaid food service debt will follow a student from pre-K through High~~
58 ~~School.~~

59 ~~5. Adults:~~

60 ~~a. No purchases will be allowed without proper payment. Adults may pay for~~
61 ~~meals in advance.~~

62 ~~6. Delegation of Authority Regarding Unpaid Balances. The Superintendent, or~~
63 ~~designee, shall establish guidelines for the collection of all food service related~~
64 ~~charges due to the School District, including but not limited to the establishment~~
65 ~~of a mutually agreed upon payment plan until an account is paid in full, the use of~~
66 ~~a collection agency, and write off of uncollectible debt.~~

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STATUTORY AUTHORITY: Fla. Stat. §§ 1001.41; 1001.42(14)

LAWS IMPLEMENTED: Fla. Stat. § 1006.06

STATE BOARD OF
EDUCATION RULES: F.A.C. 6A-7.0411


HISTORY: 9/3/2008; To Be Repealed __/__/2013

Legal Signoff:

The Legal Department has reviewed the proposed repeal of Policy 6.031 and finds it legally sufficient for repeal-development by the Board.



Attorney



Date