



POLICY 7.131

4-B I recommend that the Board adopt the proposed revised Policy 7.131, entitled “Coordinated Planning.”

[Contact: Angela Usher, PX 48800.]

Adoption

CONSENT ITEM

- The Board approved development of this revised Policy at the development reading on January 7, 2009. Changes subsequent to development appear in Paragraph (7)(b).
- This revision removes outdated references and includes new guidelines for the publication of data. This proposed revision incorporates by reference the Public School Concurrency Interlocal Agreement. It also set forth standards that are consistent with the Interlocal Agreement and school district and local government practices and Florida Statutes.

POLICY 7.131

COORDINATED PLANNING

- 1
2
- 3 1. **Cooperation** - The Superintendent/designee shall exchange data with local
4 governments to coordinate planning in accordance with the ~~Public School~~
5 ~~Concurrency~~ Palm Beach County Interlocal Agreement with Municipalities of Palm
6 Beach County and the School District of Palm Beach County to Establish Public
7 School Concurrency, as amended ("Interlocal") for the term of the Interlocal. A copy
8 of the Interlocal can be found on the District's Planning Department website at
9 www.pbc.schoolplanning.info.
- 10 2. **Student Enrollment Projections** - Using the Cohort Survivor method as its
11 foundation, the District shall endeavor to improve enrollment projection
12 methodologies pursuant to the adopted Interlocal. The following shall serve as
13 inputs to the projections:
 - 14 a. By November 1st of each year, the Superintendent/designee will utilize the
15 Florida Department of Education Student Enrollment Projections together with
16 the local government and Florida Bureau of Economic and Business Research
17 ("BEBR") population projections to develop student enrollment projections.
 - 18 b. The District shall use annual estimates of new residential housing units as
19 provided by the Palm Beach County Planning, Zoning and Building
20 Department as a basis for public school student enrollment population
21 projections.
 - 22 c. The District shall evaluate disaggregated projections of new residential
23 housing units prepared by the Palm Beach County Planning, Zoning, and
24 Building Department, considering the population projections contained in each
25 local government's comprehensive plan and the Florida Department of
26 Education Capital Outlay Full Time Equivalent ("COFTE") student enrollment
27 projections.
 - 28 d. The District shall endeavor to improve enrollment projection methodologies
29 pursuant to the adopted Interlocal.
- 30 3. **Student Enrollment Multipliers** - ~~a~~The District shall ~~initially~~ apply student
31 enrollment generation multipliers pursuant to the Interlocal.
 - 32 a. ~~By January 2002, the Superintendent/designee will update student enrollment~~
33 ~~generation multipliers for different housing unit types for new residential~~
34 ~~construction utilizing data from the Palm Beach County Property Appraisers~~
35 ~~Office and fall 2001 student data.~~

36 4. **Publication of Data:**

37 a. The District shall publish an annual update of the Five Year Capital Plan and
38 Capital Budget.

39 b. The District shall annually publish the first Full Time Equivalency (FTE)
40 student enrollment count of all schools of each type in each Concurrency
41 Service Area (CSA) and each individual school.

42 c. Each year following the first FTE count, the Superintendent/designee shall
43 publish updated data concerning school capacity that shall include:

44 i. Enrollment of each individual school based on the first FTE student count;

45 ii. Actual capacity of each school;

46 iii. Number of students that may be housed at a facility given the current
47 educational program; and

48 iv. Enrollment and capacity for all schools of each type in each CSA.

49 d. ~~The District shall annually publish the:~~

50 i. ~~Annual update of the district's Five-Year District Facilities Work Program~~
51 ~~("Program") (also known as the Five-Year Capital Facilities Plan).~~

52 ii. ~~First FTE student enrollment count of all schools of each type in each~~
53 ~~CSA and each individual school.~~

54 e. ~~On or before November 1 of each year, the Superintendent/designee shall~~
55 ~~publish updated data concerning school capacity. This shall include the:~~

56 i. ~~Enrollment of each individual school based on the first FTE student count;~~

57 ii. ~~Actual capacity of each school;~~

58 iii. ~~Number of students that may be housed at a facility given the current~~
59 ~~educational program; and~~

60 iv. ~~Enrollment and capacity for all schools of each type in each Concurrency~~
61 ~~Service Area ("CSA").~~

62 5. **Update of Data.-** The District shall specifically update the data regarding the
63 utilization of the schools upon any of the following occurrences when:

64 a. New capacity becomes operational; or

- 65 b. School Capacity Study ("SCS") is approved; or
- 66 c. Residential concurrency determinations are issued.
- 67 6. **Coordinated Information.** - On or before October 1 of each year the
68 Superintendent/designee shall provide to each local government the adopted
69 Program showing existing and planned public school facilities and construction.
- 70 7. **Proposed School Sites**
- 71 a. Pursuant to Article VIII, Section G of the Interlocal, the
72 Superintendent/designee shall coordinate planning and site location of
73 educational facilities with each local government.
- 74 b. The District will provide an updated comprehensive map series which shows
75 school site(s) which are proposed for construction and the general location of
76 planned schools in accordance with the adopted Five Year Capital Plan. ~~or~~
77 ~~site acquisition based upon the adopted Program.~~
- 78 8. **Infrastructure Requirements** - Upon identifying specific sites for schools, the
79 Superintendent/designee shall coordinate with the local government for the
80 infrastructure required to support public school facilities in accordance with Florida
81 Statute Chapters 163 and 1013 and the State Requirements for Educational
82 Facilities ("SREF").

83 STATUTORY AUTHORITY: Fla. Stat. §§ 1001.32(2); 1001.41(2); 1001.42(225);
84 1001.43(4), & (5)
85 LAWS IMPLEMENTED: Fla. Stat. §§ 163.3161; 163.3164; 163.3177; 163.3180(13);
86 1001.32(2); 1001.41(6); 1001.42(4); 1013.33
87 ADOPTED INTERLOCAL AGREEMENT FOR SCHOOL CONCURRENCY, 5/28/03:
88 Article VIII, Sections A, B, D, and G
89 HISTORY: 12/10/2001; 9/8/03; _/_/09

Legal Signoff:

The Legal Department has reviewed proposed Policy 7.131 and finds it legally sufficient for adoption by the Board.

Attorney

Date