



POLICY 8.131

5-G I recommend that the Board approve development of the proposed **revised** Policy 8.131, entitled "AfterSchool Programs."

[Contact: Joanne Beckner, PX 48961.]

Development

CONSENT ITEM

- The revised policy makes available afterschool programs, including before school and summer programs, for District elementary students, as costs recovery programs. The afterschool program is funded through participants fees, except for the indirect costs as the building, utilities and telephone services.
- The revised policy continues the prohibition against discrimination of special needs students and provides reasonable accommodations for such students.
- Fees for the afterschool program may be set by the Superintendent, after input and recommendations from the AfterSchool Advisory Committee, provided the fees do not exceed 5% annually without Board approval. The fees are required to be provided to principals and parents, and to be posted on the department's website.
- The revision policy permits the school principal to grant a partial fee waiver for a student based upon financial need, provided the school has a carry-over balance from the previous year to cover the costs.
- This revision also updates statutory references.

POLICY 8.131

AFTERSCHOOL PROGRAMS SCHOOL-AGE CHILD CARE (SACC) PROGRAM

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3 1. **Purpose.** The School Board recognizes that schools may be a community
4 resource by providing valuable and necessary support to many families through
5 quality afterschool programs for students in a safe, secure environment during out
6 of school hours. This policy is to provide for afterschool programs, which may
7 include before and afterschool morning and summer programs, and for the
8 programs' operation as cost recovery programs in the School District.

- 9 2. **Applicability.** The afterschool program shall be made available to all District
10 elementary students.

- 11 3. **Policy Statement.** Palm Beach County School District's sponsored afterschool
12 programs, including its School-Age Child Care (SACC) program is implemented
13 through the Division of Instruction and Pupil Services, Department of Adult,
14 Vocational and Community Education. School-age child care, summer camp and
15 student children's enrichment activities shall be operated as are Cost Recovery
16 programs. Cost recovery programs do not receive any state or district funding
17 assistance and are not as part of the educational process.
 - 18 a. The decision to offer an afterschool program at a school is to be determined
19 by the principal of each elementary school under the direction of the Area
20 Superintendent, in consultation with the Department of Afterschool
21 Programming. Services are available only to students attending the
22 elementary school. The program is coordinated through the site principal.
23 District schools may collaborate with outside agencies to provide child care.
 - 24 b. The establishment of a program is contingent upon availability of facilities,
25 trained staff, volunteers, and necessary equipment to reasonably
26 accommodate the students' children's needs.
 - 27 c. There shall be no cost to the School District for the operation of an afterschool
28 program, summer camp or student enrichment activities. Such programs
29 shall be entirely funded through participant fees, except for the provision of
30 building, utilities and other indirect cost as telephone services. School-Age
31 Child Care is independent of all Palm Beach County School District programs
32 for primary instruction.
 - 33 d. School-Age Child Care programs will be in operation for the 180 days that
34 schools are open (regular school year), and may continue to operate on days
35 on which schools are not open (holidays, vacation days, teacher planning
36 days) as long as there is a sufficient number of students participating and

37 ~~annual contract staff on site.~~ The School Board does not provide
38 transportation to or from any afterschool program governed by this policy. In
39 the event of a field trip, all afterschool program students participating in the
40 field trip must pay for the cost of transportation.

41 e. An elementary student cannot be denied the opportunity to attend an
42 afterschool ~~the School-Age Child Care (SACC)~~ program because of his/her
43 disabilities. Any elementary student with a disability who receives educational
44 services at a public school may attend the afterschool SACC program at the
45 school the student regularly attends. Any attendance restrictions (i.e.,
46 enrollment limits, waiting list, etc.) must apply equally to all students
47 regardless of disabilities, ~~handicapping conditions.~~ ~~The SACC program does~~
48 ~~not provide transportation to or from the programs.~~

49 i. Students with disabilities who enroll in the afterschool program will be
50 provided reasonable accommodations and/or modifications in order to
51 afford them meaningful access to the program. Accommodations are
52 considered reasonable where the provision of such accommodations
53 would not result in a fundamental alteration of the program or to the
54 services offered by the program, or create an undue financial or
55 administrative burden.

56 f. Students with specific medical needs who enroll in the afterschool program
57 must be identified by the parent/guardian on the registration form.
58 Reasonable care is provided within the scope of the program. However,
59 should a student's medical needs exceed beyond the scope of the program's
60 ability to safely address, even with reasonable accommodations, then the
61 medical need can constitute grounds for denial of enrollment.

62 4. **Fees.**

63 a. The Superintendent shall establish the fee schedule for afterschool programs
64 which shall take into consideration families with more than one child enrolled
65 in the program, after receipt of input and recommendation(s) from the
66 Afterschool Advisory Committee. However, the Superintendent may not
67 without School Board approval establish a fee structure which exceeds a five
68 percent (5%) increase annually.

69 b. The Superintendent or designee shall annually publish a fee schedule for
70 afterschool programs. Such fee schedule shall be made available to all
71 elementary school principals, parents and posted on the Department of
72 Afterschool Programming website.

73 5. **Partial Fee Waivers.** The school principal may grant a partial fee waiver for a
74 student to participate in the afterschool program. However, the waiver must be
75 based upon the financial need of the student's family and the school's afterschool

76 budget must have a carry-over balance from the previous year to cover the cost of
77 the student's fee being waived.

78 6. **Administrative and Operating Procedures.** The Superintendent or designee is
79 hereby delegated the authority to provide for administrative and operating
80 procedures for the afterschool program which include, but are not limited to:

81 a. The schedule and hours of operation of the afterschool programs, so that
82 programs and services may be available to participating students prior to the
83 start of the regular school day, afterschool, and days on which schools are not
84 open (holidays, vacation days, teacher planning days) as long as there is a
85 sufficient number of students participating and annual contract staff on site.

86 b. Fees and related expenses associated with the program;

87 c. Terms and conditions of student enrollment and notification to parents and
88 families;

89 d. Accounting, fiscal and recordkeeping procedures for programs;

90 e. Providing for purchasing and contracting procedures consistent with School
91 Board policies;

92 f. Providing for the hiring of personnel, including qualifications, salaries,
93 performance and training for the afterschool programs;

94 g. Programming and fiscal assessments;

95 h. Establishment of guidelines by the Department of Afterschool Programming
96 and Department of Exceptional Student Education, for the participation of
97 students with special needs in afterschool programs; and

98 i. Other procedures as necessary for the operation of afterschool programs.

99 STATUTORY AUTHORITY: Fla. Stat. §§ 1001.02, 1001.41, 1001.42 ~~230.22 (1-2)~~

100 LAWS IMPLEMENTED: Fla. Stat. § 760.10, Fla. Stat. (Florida Civil Rights Act of
101 1992); 42 USC §12101, et seq. (Americans with Disabilities Act of 1990, as amended);
102 29 USC § 504 of the Rehabilitation Act of 1973 ~~Sections 228.061, 228.0617 (10),~~
103 ~~229.053 (1), Florida Statutes~~

104 STATE BOARD OF EDUCATION RULE: 6A-6.0910

105 HISTORY: 5/7/97; ___/___2009

Legal Signoff:

The Legal Department has reviewed proposed Policy 8.131 and finds it legally sufficient for development by the Board.

Attorney

Date