

**POLICY 2.031**

- 4-A** I recommend the Board adopt the proposed revised Policy 2.031, entitled "Comprehensive Safety Inspections."

[Contact: Tom Hogarth, 688-7597; or Joe Sanches, 357-7573.]

**Adoption**

**CONSENT ITEM**

- The Board approved this revision as a first reading for development on April 28, 2003. The adoption notice was published on May 5, 2003.
- This revision is requested by the director of the Building Department based on Ch. 2002-287, Laws of Florida (effective July 1, 2002); Fla. Stat. § 1013.12, which took effect on January 7, 2003; and Chapter 4A-58, Fla. Admin. Code. The revisions will align the Policy with the new statutory requirements.
- This revision is also consistent with the request of a Board member at the Policies meeting on March 24, 2003, that firesafety inspection reports be sent to firesafety authorities.

## POLICY 2.031

### COMPREHENSIVE SAFETY INSPECTIONS

- 1 1. **Purpose.--** The School Board of Palm Beach County, Florida, is committed to  
2 conducting its operations in compliance with all safety, health, and environmental  
3 regulations and to provide a safe and healthful learning environment and workplace  
4 for all its students and employees. In support of this commitment, in accordance  
5 with Fla. Stat. § 1013.12 and F.A.C. r. 4A-58.004, the Board will provide for two  
6 annual inspections ~~once each fiscal year of all educational and ancillary facilities,~~  
7 except new facilities in their initial one-year warranty period.
  
- 8 2. **Inspections by the School District**
  - 9 a. **Sanitation and Casualty Inspections.--** Once each fiscal year, all  
10 educational and ancillary facilities, except new facilities in their initial one-year  
11 warranty period, shall receive a sanitation and casualty Comprehensive  
12 Safety inspection to assess compliance with standards prescribed by Fla. Stat.  
13 § 1013.12 and the rules of the State Board of Education. ~~This inspection shall~~  
14 ~~be in accordance with Part III, Section B, Chapter 6A-2, Florida Administrative~~  
15 ~~Code, and~~ Sanitation and casualty inspections shall be conducted by persons  
16 proficient with applicable rules and standards under Fla. Stat. § 1013.12  
17 qualified School Board of Palm Beach County, Florida, Safety Inspectors and  
18 Uniform Building Code Inspectors that are certified by the Florida Department  
19 of Education. ~~Should the occasion arise where corrective~~ actions for  
20 sanitation and casualty issues ~~may not be readily available or not completed~~  
21 ~~immediately, the School Board shall work with the Superintendent to create an~~  
22 ~~appropriate time/task calendar for completing the corrective actions.~~
  
  - 23 b. **Firesafety Inspection.--** All facilities shall also receive an annual firesafety  
24 inspection to assess compliance with uniform firesafety standards for  
25 educational and ancillary facilities as adopted by the State Fire Marshal, and  
26 these firesafety inspections shall be conducted by persons certified by the  
27 Division of State Fire Marshal to be eligible to conduct firesafety inspections in  
28 public educational and ancillary plants, pursuant to Fla. Stat. § 1013.12(1)(b).
  
  - 29 i. As required by § 1013.12(1)(b), "the Board shall submit a copy of the  
30 firesafety inspection report to the State Fire Marshal and, if there is a local  
31 fire official who conducts firesafety inspections, to the local fire official."  
32 In each firesafety inspection report, the Board shall include a plan of  
33 action and a schedule for the correction of each deficiency which have  
34 been formulated in consultation with the local fire control authority.

35 ii. If immediate life-threatening deficiencies are noted in any inspection, the  
36 Board shall either take action to promptly correct the deficiencies or  
37 withdraw the educational or ancillary plant from use until such time as the  
38 deficiencies are corrected, pursuant to § 1013.12(1)(c).

39 3. Inspections by Local Authorities.-- The Board shall cooperate with local  
40 firesafety authorities that are also required to conduct annual firesafety inspections  
41 under F.A.C. Chapter 4A-58.

42 a. In each firesafety inspection report the local fire official in conjunction with the  
43 Board shall include a plan of action for the correction of each deficiency,  
44 pursuant to Fla. Stat. § 1013.12(2)(b), (c). In each such firesafety inspection  
45 report, the Board shall include a plan of action and a schedule for the  
46 correction of each deficiency which have been formulated in consultation with  
47 the local fire control authority.

48 b. If immediate life-threatening deficiencies are noted in any inspection, the  
49 Board shall either take action to promptly correct the deficiencies or withdraw  
50 the educational or ancillary plant from use until such time as the deficiencies  
51 are corrected, as stated in § 1013.12(1)(c).

52 4. Superintendent's Responsibility.-- The Superintendent shall promulgate  
53 directives to ensure that corrective actions are undertaken to eliminate or minimize  
54 all hazards determined by sanitation and casualty inspections and firesafety  
55 Comprehensive Safety inspections, and direct staff add additional conditions to  
56 take related actions necessary to protect the interests of the School Board.

57 5. Board's Responsibility.-- The Board shall allocate adequate funding to minimize  
58 or eliminate hazards determined by sanitation and casualty inspections and  
59 firesafety inspections.

60 Statutory Authority: § 420.53, F.S. 1001.41(2); 1013.12, Fla. Stat.

61 Laws Implemented: § 235.06, F.S. 1013.12, Fla. Stat.

62 Rule Supplemented SREF § (5)(1)(a); F.A.C. Chapter 4A-58

63 History: New: 9/22/93; \_\_ / \_\_ / 03

Legal Signoff:

The Legal Department has reviewed proposed Policy 2.031 and finds it legally sufficient for development by the Board.

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Attorney

\_\_\_\_\_  
Date