

**POLICY 7.131**

**4-D** I recommend the Board adopt the proposed revisions to Policy 7.131, entitled "Coordinated Planning."

[Contacts: Kris Garrison, Angela Usher, or Jeanne Mills, 434-8100.]

**Adoption**

**CONSENT ITEM**

- The Board approved this revision as a first reading for development on July 28, 2003. The adoption notice was published on August 11, 2003.
- The minor revisions proposed in this Policy and three others in Chapter 7 are needed to implement amendments to the Interlocal Agreement for Concurrency, on which at least 51% of the municipalities have recently signed off.
- Statutory citations are updated to reflect the new K-20 Education Code, and references to the Five-Year Capital Facilities Plan are updated to conform to Fla. Stat. § 1013.35 and SREF as the Five-Year "District Facilities Work Program."
- Any Board member with technical questions about this revision is invited to confer with the contact persons listed above.

**POLICY 7.131**

**COORDINATED PLANNING**

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- 2 1. **Introduction Cooperation.**— The Superintendent/designee shall exchange data  
3 with local governments to coordinate planning in accordance with the Public School  
4 Concurrency Interlocal Agreement ("Interlocal") for the term of the Interlocal.
- 5 2. **Student Enrollment Projections.**-- Using the Cohort Survivor method as its  
6 foundation, the District shall endeavor to improve enrollment projection  
7 methodologies pursuant to the adopted Interlocal. The following shall serve as  
8 inputs to the projections:
- 9 a. ~~By February 25, 2002, and annually thereafter~~ November 1st of each year, the  
10 Superintendent/designee will utilize the Florida Department of Education  
11 Student Enrollment Projections together with the local government and Florida  
12 Bureau of Economic and Business Research ("BEBR") population projections  
13 to develop student enrollment projections.
- 14 b. The District shall use annual estimates of new residential housing units as  
15 provided by the Palm Beach County Planning, Zoning and Building  
16 Department as a basis for public school student enrollment population  
17 projections.
- 18 c. The District shall evaluate disaggregated projections of new residential  
19 housing units prepared by the Palm Beach County Planning, Zoning, and  
20 Building Department, considering the population projections contained in each  
21 local government's comprehensive plan and the Florida Department of  
22 Education Capital Outlay Full Time Equivalent ("COFTE") student enrollment  
23 projections.
- 24 d. The District shall endeavor to improve enrollment projection methodologies  
25 pursuant to the adopted Interlocal.
- 26 3. **Student Enrollment Multipliers**
- 27 a. The District shall initially apply student enrollment generation multipliers  
28 pursuant to the Interlocal.
- 29 b. By January 2002, the Superintendent/designee will update student enrollment  
30 generation multipliers for different housing unit types for new residential  
31 construction utilizing data from the Palm Beach County Property Appraisers  
32 Office and fall 2001 student data.
- 33 4. **Publication of Data:**
- 34 a. The District shall annually publish the:

- 35 i. Annual update of the district's Five-Year District Capital Facilities Work  
36 Plan Program ("Program Plan") (also known as the Five-Year Capital  
37 Facilities Plan).
- 38 ii. ~~First student count of the second semester of each school year~~ First FTE  
39 student enrollment count of all schools of each type in each CSA and  
40 each individual school.
- 41 b. On or before ~~April 4~~ November 1 of each year, the Superintendent/designee  
42 shall publish updated data concerning school ~~Florida Inventory of School~~  
43 ~~Houses Housing~~ ("FISH") capacity. This shall include the:
- 44 i. Enrollment of each individual school based on the first FTE student count  
45 ~~of the second semester of each school year~~; and
- 46 ii. Actual capacity of each school ~~based on the FISH study~~; or
- 47 iii. Number of students that may be housed at a facility given the current  
48 educational program; and
- 49 iv. Enrollment and capacity for all schools of each type in each Concurrency  
50 Service Area ("CSA").
- 51 5. **Update of Data.**— The District shall specifically update the data regarding the  
52 utilization of the schools upon any of the following occurrences when:
- 53 a. New capacity becomes operational; or
- 54 b. A School Capacity Study ("SCS") is approved; or
- 55 c. Residential concurrency determinations are issued.
- 56 6. **Coordinated Information.**— On or before October 1 of each year the  
57 Superintendent/designee shall provide to each local government the adopted  
58 Program Plan showing existing and planned public school facilities and  
59 construction.
- 60 7. **Proposed School Sites**
- 61 a. Pursuant to Article VIII, Section G of the Interlocal, ~~on or before October 15 of~~  
62 ~~each year~~, the Superintendent/designee shall coordinate planning and site  
63 location of educational facilities with each local government.
- 64 b. The District will provide an updated comprehensive map series which shows  
65 school site(s) which are proposed for construction or site acquisition based  
66 upon the adopted Program Plan.
- 67 8. **Infrastructure Requirements.**— Upon identifying specific sites for schools, the

68 Superintendent/designee shall coordinate with the local government for the  
69 infrastructure required to support public school facilities in accordance with Florida  
70 Statute Chapters 163 and ~~235~~ 1013, and the State Requirements for Educational  
71 Facilities ("SREF").

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73 STATUTORY AUTHORITY: §§ ~~163.3177(9); 230.03(2)~~ 1001.32(2); 1001.41(2),  
74 1001.42(22); 1001.43(4), (5), Fla. Stat.

75 LAW(S) IMPLEMENTED: §§ 163.3161; 163.3164; ~~163.3177; 163.3180(13);~~  
76 ~~230.03(2); 1001.32(2); 230.22(6)~~ 1001.41(6);  
77 ~~230.23(4); 1001.42(4); 1013.33~~, Fla. Stat.

78 ~~FLORIDA ADMINISTRATIVE CODE IMPLEMENTED RULES SUPPLEMENTED: 6A-~~  
79 ~~2.001, 9J-5.005, F.A.C.~~

80 ADOPTED INTERLOCAL AGREEMENT FOR SCHOOL CONCURRENCY, 01/25/01  
81  / / : Article VIII, Sections A, B, D, and G

82 ADOPTED 2001-2006 FIVE YEAR CAPITAL FACILITIES PLAN: Section 4.44

83 HISTORY: 12/10/2001;  / /03

Legal Signoff:

The Legal Department has reviewed the revisions to proposed Policy 7.131 and finds them legally sufficient for development by the Board.

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Attorney

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Date