

Name of Contract: Robinson Contract
Highland Elementary

120-1 Board Item
12/8/04 Board Meeting Date

CONTRACT REVIEW CHECKLIST

Consistency with Law and School Board Policy:

	Comments
Consistent with School Board Policy	Yes
Consistent with Florida, federal and local laws	Yes

Contract Terms:

	Comments
Term (Duration of Contract)	N/A
Termination Clause	Yes
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses.
Regulatory issues	N/A
Confidentiality Provision	N/A
Warranties	N/A
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	Fla. Law & P.B. County Venue

Business Principles:

	Comments
Sound Business Principles	
Reasonableness of Fees	Please refer to page _____.
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	Please refer to page <u>1</u> .

Other Issues:

	Comments
Conflict of Interest Disclosures	N/A
Non-Negotiable Issues	None
Miscellaneous Issues	None
Appropriate Departmental Sign-off	Yes

Special Considerations: _____

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES NO

Blaw Holt 11/9/04
 By: Attorney (Name and Date)