

Name of Contract: Highland Elementary  
Eminent Domain

\_\_\_\_\_ Board Item  
 \_\_\_\_\_ Board Meeting Date

**CONTRACT REVIEW CHECKLIST**

**Consistency with Law and School Board Policy:**

	Comments
Consistent with School Board Policy	Yes
Consistent with Florida, federal and local laws	Yes

**Contract Terms:**

	Comments
Term (Duration of Contract)	N/A
Termination Clause	N/A
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses.
Regulatory issues	N/A
Confidentiality Provision	N/A
Warranties	N/A
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	FIA law & P.B. County Venue

**Business Principles:**

	Comments
Sound Business Principles	
Reasonableness of Fees	Please refer to page _____.
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	Please refer to page _____.

**Other Issues:**

	Comments
Conflict of Interest Disclosures	N/A
Non-Negotiable Issues	N/A
Miscellaneous Issues	N/A
Appropriate Departmental Sign-off	Yes

**Special Considerations:** \_\_\_\_\_  
 \_\_\_\_\_

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES  NO

Blair Little 12/22/04  
 By: Attorney (Name and Date)