



## **POLICY 1.04**

**4-D** I recommend that the Board approve development of the revised Policy 1.04, entitled "Unitary School District."

[Contacts: Kristin Garrison, PX 48935; Judith Brennan, PX 48019.]

### **Development**

### **CONSENT ITEM**

- Minor revisions would correspond to revision or adoption of other policies affecting attendance areas and reassignments.
- The majority-to-minority transfer rule is transferred from this Policy to the proposed new Policy 5.015, Student Reassignment.

1 POLICY 1.04

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3 UNITARY SCHOOL DISTRICT  
4

- 5 1. The School Board of Palm Beach County shall strive to maintain a unitary school  
6 system that will provide equal educational opportunity for all students without placing  
7 such burdens on the students that their ability to achieve a quality education is  
8 impaired.
- 9 2. Faculty and Staff Composition.-- It shall be the policy of this School District that  
10 principals, teachers, ~~teacher-aides~~ paraprofessionals and other employees of the  
11 District shall be employed and assigned to work locations in a non-discriminatory  
12 manner.
- 13 3. Transportation System.-- The transportation system shall be reviewed regularly to  
14 insure that the assignment of students to buses shall be on a nondiscriminatory  
15 basis. In situations where it is not feasible to provide bus transportation, the  
16 Superintendent shall recommend to the Board that custodial parents/guardians be  
17 paid mileage at the current state reimbursement rate.
- 18 4. Site Selection and School Construction, ~~site selection~~.-- All school construction,  
19 school consolidation, and site selection (including the location of temporary  
20 classrooms) in the District shall be done in a manner which will maintain a unitary  
21 School District.
- 22 5. Student Transfers Into and Out of District.-- In the event the Board might grants  
23 transfers to students to attend public schools outside the District, or if it permits  
24 transfers into the District of students who live outside the District, it shall do so on a  
25 nondiscriminatory basis.
- 26 6. Intra-District Student Transfer.-- In the event the School District grants transfers to  
27 students living in the District to attend a school center other than that determined by  
28 approved attendance boundaries, such transfers shall be approved on a  
29 nondiscriminatory basis. ~~The Superintendent will develop such administrative~~  
30 ~~procedures as necessary to implement this Policy.~~
- 31 ~~7. Majority to Minority Transfer Rule.-- Students attending their regularly assigned~~  
32 ~~school and who are of the majority race at that school have first priority for a transfer~~  
33 ~~assignment to a school in which their race is in the minority, as provided by Policy~~  
34 ~~5.015(5)(g). Parents requesting such majority to minority transfers for their children~~  
35 ~~should select a school reasonably close to their home, such that the distance~~  
36 ~~traveled or time required for travel is not substantially increased. Should such~~  
37 ~~transfer substantially increase the distance traveled, the Superintendent may deny~~  
38 ~~the transfer.~~

39 ~~Transportation will be provided to those exercising their right to transfer under~~  
40 ~~this rule. The Superintendent shall inform all parents about the provisions of the~~

41 majority to minority transfer rule by placing the information about the rule in the  
42 student/parent handbook and by providing each student a copy of the handbook.

43 8. ~~The following procedure shall apply to exercising the right to transfer under this rule:~~

44 b. ~~For returning students and new students entering the first day of school, this~~  
45 ~~rule shall operate for a period of thirty (30) calendar days commencing with~~  
46 ~~the opening day of school. New students entering after opening day shall~~  
47 ~~have (30) days from the date of enrollment to elect a transfer under this rule.~~

48 c. ~~An application for transfer form must be completed by the parent or legal~~  
49 ~~guardian of the student and forwarded to the District office designated on the~~  
50 ~~application form.~~

51 d. ~~Application for transfer forms will be available in each public school in Palm~~  
52 ~~Beach County and at the District office.~~

53 e. ~~All transfer requests will be processed in the order they are received.~~

54 f. ~~Custodial parents/guardians will be notified in writing of approval or~~  
55 ~~disapproval of the request.~~

56 g. ~~A request for transfer, once granted, cannot be changed during the school~~  
57 ~~year.~~

58 h. ~~All students are required to attend their regularly assigned school unless they~~  
59 ~~receive an approved transfer. No student may enroll in a school outside their~~  
60 ~~attendance boundary in anticipation of receiving an approved transfer.~~

61 9. ~~When attendance boundaries are changed, elementary and secondary students with~~  
62 ~~one (1) year remaining in their present school should have the option of remaining at~~  
63 ~~that school. Students exercising the option of remaining at their present school must~~  
64 ~~provide their own transportation. When considering attendance boundary~~  
65 ~~adjustments, the Board by its own discretion may extend this option to other~~  
66 ~~students with more than one (1) year remaining. [Addressed in Policy 5.01(1)(C).]~~

67 STATUTORY AUTHORITY: §§ 1001.41(1), (2), (6); 1001.42(22); 1001.43(6) ~~230.22(1), (2);~~  
68 ~~230.23(22); 230.23005(6), Fla. Stat.~~

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70 LAWS IMPLEMENTED: §§ 1001.41(6); 1001.42(4), (9); 1012.22; 1006.21; 1001.43(6)  
71 230.23(4), (5), (8), (9); 230.23005(6), Fla. Stat.

72  
73 HISTORY: 8/23/72; 9/27/72; 8/15/79; 7/21/82; 03/26/01;      /      /2006

Legal Signoff:

The Legal Department has reviewed the proposed Policy 1.04 and finds it legally sufficient for development by the Board.

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Attorney

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Date