

CONTRACT REVIEW CHECKLIST

Consistency with Law and School Board Policy:

| | Comments |
|---|----------|
| Consistent with School Board Policy | Yes |
| Consistent with Florida, federal and local laws | Yes |

Contract Terms:

| | Comments |
|--|----------|
| Term (Duration of Contract) | 5 years |
| Termination Clause | Yes |
| Insurance /Liability Issues/ Indemnification | N/A |
| Regulatory issues | None |
| Confidentiality Provision | N/A |
| Warranties | N/A |
| Labor Issues | N/A |
| Disclaimers | N/A |
| Governing Law & Venue | N/A |

Business Principles:

| | Comments |
|---|----------|
| Sound Business Principles | Yes |
| Reasonableness of Fees | N/A |
| Payment Terms --Lump sum, installments --Payment Due dates --Late fees | |

Other Issues:

| | Comments |
|-----------------------------------|----------|
| Conflict of Interest Disclosures | N/A |
| Non-Negotiable Issues | N/A |
| Miscellaneous Issues | None |
| Appropriate Departmental Sign-off | Yes |

Special Considerations:

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES NO

[Signature] 4/18/07
 By: Attorney (Name and Date)