

**APPLICATION REVIEW CHECKLIST**

**Consistency with Law and School Board Policy:**

|   | Comments |
|---|----------|
| Consistent with School Board Policy             | Yes      |
| Consistent with Florida, federal and local laws | Yes      |

**Contract Terms:**

|  | Comments                      |
|--|-------------------------------|
| Term (Duration of Contract)                  | N/A                           |
| Termination Clause                           | N/A                           |
| Insurance /Liability Issues/ Indemnification | N/A                           |
| Regulatory issues                            | N/A                           |
| Confidentiality Provision                    | N/A                           |
| Warranties                                   | N/A                           |
| Labor Issues                                 | N/A                           |
| Disclaimers                                  | Yes                           |
| Governing Law & Venue                        | Venue is in Palm Beach County |

**Business Principles:**

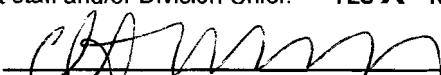
|   | Comments |
|---|----------|
| Sound Business Principles   | Yes      |
| Reasonableness of Fees  | N/A      |
| Payment Terms<br>--Lump sum, installments<br>--Payment Due dates<br>--Late fees | N/A      |

**Other Issues:**

|                                   | Comments |
|-----------------------------------|----------|
| Conflict of Interest Disclosures  | Yes      |
| Non-Negotiable Issues             | N/A      |
| Miscellaneous Issues              | None     |
| Appropriate Departmental Sign-off | Yes      |

**Special Considerations:**

The issues noted above were explained to the appropriate District staff and/or Division Chief.   **YES X**   **NO**

  
By: Attorney (Name and Date)