

THE SCHOOL DISTRICT OF PALM BEACH COUNTY OFFICE OF SMALL BUSINESS DEVELOPMENT

Good Faith Efforts Noncompliance Supplement

Small Business Enterprises (SBE)

NOTE: Completion of this form is not required if established goals are met or exceeded. Always attach to Request for Proposal (RFP) for vendors to use if needed.

This document is to be completed if bidder fails to achieve the SBE goals established for the project. The bidder is allowed to use an alternate method that demonstrates the "good faith efforts" made to meet the goals established as long as all of the requested information is included. Failure to include all requested information shall result in the bid being determined as non-responsive to the SBE requirements.

responsive to the SBE requirements.				
Contractor Firm Name				
Project Name				
Project Number	Date			
efforts the bidder has made, but also the quality, quantity, int	re, and the School District will look not only at the different kinds of tensity and timeliness of those efforts. It is the responsibility of the by the District shall not relieve the bidder of this responsibility.			
 address each cited paragraph. Additional pages may be added. 1. Attendance at pre-bid conference, if held: Yes No. 2. Whether and when the bidder provided written notice to County Directory that perform the type of work to be sull 				
	canvassed as to who sent them letters and what date they were tters sent to SBE's. Recommended information in your solicitation • Best time to reach you by phone. (SBE firms will be canvassed regarding your responsiveness to their calls and project information they received from your firm.) • Bid opening date and all addendum information. • Your requirements/time frames/payment schedules.			
 Has the bidder selected feasible portions of work to be p contracts or combining elements of work into feasible up force will not in itself excuse a bidder from making posit 	nits? The ability of the bidder to perform work with its own work			
If appropriate, detail any subcontracting category that you have broken down to assist SBE firms and list firms that have been made aware of this reduced scope.				
SUBCONTRACTING CATEGORY	SBE FIRM			
-				

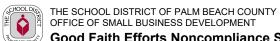
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Contractor Firm Name

4. Has the bidder considered all quotations received from SBE's and for those quotations not accepted the bidder shall provide an explanation of why the SBE will not be used during the course of the contract? Receipt of lower quotation from non-SBE will not in itself excuse a bidders failure to meet project goals. List all SBE firms who quoted this project; the amount quoted and the successful Subcontractor (if not the SBE firm) and their quote. NAME OF SBE **SBE'S QUOTE VERSUS** NAME OF NON-SBE SUBCONTRACTOR CHOSEN SUBCONTRACTOR'S QUOTE 5. Has the bidder provided interested SBE assistance in reviewing the contract plans and specifications? Name the SBE firms provided assistance, and describe how your firm provided such assistance. 6. Whether the bidder advertised in general circulation, trade association, and/or SBE - focused media concerning the subcontracting opportunities. The SBE focused papers include: List which papers carried your ad and attach a copy of the ad.

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on	tractor Firm Name					
7.	Has the bidder followed up initial solicitations of interest by contacting SBE's to determine with certainty whether the SBE was interested?					
	Name the SBE you followed up with and describe your follow up efforts.					
8.	Has the bidder negotiated in good faith with interested SBE, not rejecting SBE's as unqualified without sound reasons and based on a thorough investigation of their capabilities?					
	a) Provide a detailed statement of the reasons why subcontracts were not entered into with a sufficient number of SBE's to meet the established goals.					
	b) Provide a list of SBE Subcontractors you deemed unqualified and provide an explanation of the conclusion you reached.					
	c) For those SBE Subcontractors contacted, but determined to be unavailable, provide either:					
	I) a signed letter to the bidder from the SBE stating they are unavailable;					
	OR					
	 a statement from the bidder that the SBE Subcontractor refused to submit a letter after a reasonable request; and a detailed statement from the Bidder of the reasons for the bidder's conclusion. 					

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Contractor Firm Name							
9. Has the bidder effectively used the service federal business assistance offices; and common Small Business Enterprises (SBE's)?							
The following is a partial list of organization	The following is a partial list of organizations that may be helpful in locating eligible SBE.						
ORGANIZATION	ORGANIZATION						
Florida Dept. Of Management Services	Florida Dept. Of Management Services PBC School District Office of Small Business Development List organizations contacted.			;			
PBC School District Office of Small Busi				DATE			
List organizations contacted.							
ORGANIZATION	PERSON CONTAC	TED	PHONE NUMBER	CONTACTED			
Has the bidder utilized SBE Subcontractor List any School District of Palm Beach Co Subcontractors utilized and the dollar value PROJECT NAME	ounty projects your firm h	as performed in the ctor.	e last six (6) months,				
				OLLAN VALUE			
Describe any additional efforts or circum Efforts."	nstances which may assis	st the School Distri	ct in determining "Go	od Faith			
Elloits.							
Signature of Company Official	Date	Company Address	<u> </u>				
Printed Name of Company Official		City/State/Zip					
Filined Name of Company Official		City/State/2ip					
Title		Phone Number	Fax Numb	per			
For Office of Small Business Development	nse oulv.						
. c. cc. c. ca Zucccc Zeve.epc	uoo oy.	Approved					
		=	Denied Date Approved/Denied				
Reviewer Name	Date Reviewed						
If denied, reason for denial:							

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