



THE SCHOOL DISTRICT OF PALM BEACH COUNTY
COMMUNICATIONS

Information Exemption From Public Records Requests for Non-Employees

Non-employees wanting to claim an exemption from public records requests for certain information must complete this form, have it notarized under oath, and submit it to nonemployeeexemptions@palmbeachschools.org. The request must state the basis for the exemption for the following reasons:

- 1) to exclude (as exempt under Florida Statutes Sec.119.071) their home address, dates of birth (for most categories) and numbers for home phones, personal cell phones, pagers and personal communication devices (and in many cases, their photograph) from disclosure in response to public records requests (based on their own current/past employment (as stated below) or being the spouse or child of a qualifying person), as well as
- 2) to exempt certain similar information, as specified in the Statute, from disclosure relating to their spouse and children (including their names, places of employment, names and locations of schools and day care facilities attended by the children).

Per Florida Statutes Chapter 119, it is the policy of this State that "every person who has custody of a public record shall permit the record to be inspected and copied by any person desiring to do so....Providing access to public records is a duty of each agency." Failure to submit this form timely may result in disclosure of certain information, including your home address and telephone numbers (including unlisted/unpublished numbers) and/or photograph, in response to a public records request.

Requester First Name	Middle Name	Last Name
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To be eligible to claim exemption numbers 9, 11, or 18 below, or to claim an exemption through a person in any of those categories, there must be a written statement that reasonable efforts were made to protect such information from being accessible through other means available to the public. Signing below will be considered the written statement. **To be eligible to claim exemption number 28, you must provide official verification that the applicable crime occurred. Such notification should be attached to this form and will be valid for 5 years after the receipt of the written request.**

- Yes, I qualify for one of the exemption categories below (*specify a category, 1-31, by checking the appropriate box*):
- 1. Current or former firefighters certified in compliance with s. 633.408.
 - 2. Current or former Judge or Justice of the Florida Supreme Court, a district court of appeal, circuit court, or county court.
 - 3. Active or former sworn law enforcement personnel; or active or former civilian personnel employed by a law enforcement agency.
 - 4. Active or former correctional or correctional probation officer.
 - 5. Active or former personnel of the Department of Children and Family Services whose duties include the investigation of abuse, neglect, exploitation, fraud, theft, or other criminal activities.
 - 6. Active or former personnel of the Department of Health whose duties are to support the investigation of child abuse or neglect.
 - 7. Active or former personnel of the Department of Revenue or local governments whose responsibilities include revenue collection and enforcement of child support.
 - 8. Current or former code-enforcement officer.
 - 9. Current or former U.S. Court of Appeals, U.S. district court, or U.S. magistrate judge.
 - 10. Current or former state attorney, assistant state attorney, statewide prosecutor, or assistant statewide prosecutor.
 - 11. Current or former U.S. prosecutor (U.S. attorney or assistant U.S. attorney).
 - 12. Current or former Human Resources/Labor Relations/Employee Relations director, assistant director, manager, or assistant manager of any local government agency or water management district, whose duties include(d) hiring and firing employees, labor contract negotiation, administration, or other personnel-related duties.
 - 13. General magistrate, special magistrate, judge of compensation claims, administrative law judge of the Division of Administrative Hearings, or child support enforcement hearing officer.
 - 14. Current or former Guardians Ad Litem, as defined in s. 39.820.
 - 15. Current or former juvenile probation officers, juvenile probation supervisors, detention superintendents, assistant detention superintendents, juvenile justice detention officers I and II, juvenile justice detention officer supervisors, juvenile justice residential officers, juvenile justice residential officer supervisors I and II, juvenile justice counselors, juvenile justice counselor supervisors, human service counselor administrators, senior human services counselor administrators, rehabilitation therapists, and social services counselors of the Department of Juvenile Justice.

- 16. Current or former public defenders, assistant public defenders, criminal conflict and civil regional counsel, or assistant criminal conflict and civil regional counsel.
- 17. Current or former investigators or inspectors of the Department of Business and Professional Regulation.
- 18. Current or former member of the Armed Forces of the United States, a reserve component of the Armed Forces of the United States, or the National Guard, who served after September 11, 2001.
- 19. Current or former impaired practitioner consultants (this program assists the Department of Health and the Department of Business and Professional Regulation in determining whether licensees who have experienced a substance abuse or mental or physical health impairment are safe to practice) who are retained by an agency or current or former employees of an impaired practitioner consultant whose duties result in a determination of a person's skill and safety to practice a licensed profession.
- 20. Current or former personnel of the Department of Health whose duties include, or result in, the determination or adjudication of eligibility for social security disability benefits, the investigation or prosecution of complaints filed against health care practitioners, or the inspection of health care practitioners or health care facilities licensed by the Department of Health.
- 21. County tax collector.
- 22. Current or former non-sworn investigative personnel employed by the Department of Financial Services whose duties include the investigation of fraud, theft, workers' compensation coverage requirements and compliance, other related criminal activities or state regulatory requirement violations.
- 23. Current or former emergency medical technicians or paramedics certified under chapter 401, Florida Statutes.
- 24. Current or former personnel employed in an agency's office of inspector general or internal audit department whose duties include auditing or investigating waste, fraud, abuse, theft, exploitation or other activities that could lead to criminal prosecution or administrative discipline.
- 25. Current or former non sworn investigative personnel of the Office of Financial Regulations Bureau of Financial Investigations whose duties include the investigation of fraud, theft, other related criminal activities, or state regulatory requirement violations.
- 26. Current or former directors, managers, supervisors, nurses, and clinical employees of an addiction treatment facility.
- 27. Current or former directors, managers, supervisors, and clinical employees of a child advocacy center that meets the standards of s. 39.3035(1) and fulfills the screening requirement of s. 39.3035(2), and the members of a child protection team as described in s. 39.303 whose duties include supporting the investigation of child abuse or sexual abuse, child abandonment, child neglect, and child exploitation or to provide services as part of a multidisciplinary case review team.
- 28. A victim of sexual battery, aggravated child abuse, aggravated stalking, harassment, aggravated battery, or domestic violence.
- 29. A victim (a person killed or injured during an incident of mass violence, not including the perpetrator) of an incident of mass violence (an incident in which four or more people, not including the perpetrator, are severely injured or killed by an intentional and indiscriminate act of violence of another).
- 30. Employee of a licensed hospital or ambulatory surgical center who provide direct patient care or security services. s. 395.3025 (10)
- 31. Current or former staff and domestic violence advocates, as defined in s. 90.5036(1) (b), of domestic violence centers certified by the Department of Children and Families under chapter 39.

EXEMPTION based on a category 1-31 above (select one):

- I am the person described.
- I am the spouse of the person described.
- I am the child of a person described (except for Categories 18, 28, or 29).
- A child living with me is the child of a person described (except for Categories 18, 28, or 29).
- I am the dependent of a person described in Category 18.
- A person living with me is a dependent of a person described in Category 18.

Are you a current employee of the School District of Palm Beach County who has already completed and recorded your exemption with the Office of Compensation & Employee Information Services?

If so, please notify our office via email at: nonemployeeexemptions@palmbeachschools.org

I hereby certify under oath that my answers herein are truthful and accurate; I understand that Florida Statutes Sec. 837.06 makes it a second-degree misdemeanor to knowingly make a false statement in writing with the intent to mislead a public servant in the performance of his/her official duty. For persons who have checked box numbers 9,11, or 18, or who are claiming an exemption through a person within any of those categories: **I am also certifying by signing below, that this is a written statement certifying I have made reasonable efforts to protect such information from being accessible through other means available to the public.**

Signature of Requester

Date

State of Florida

County of _____

Sworn to (or affirmed) and subscribed before me by means of physical presence or online notarization

this _____ day of _____, 20____, by _____
name of person making statement

Personally Known OR Produced Identification Type of Identification Produced _____

Signature of Notary Public

Print, Type or Stamp of Notary

My Commission Expires